



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

REMOTE MEETING

June 14, 2022 - 9:00 AM

Regular Meeting

Remote Access to Information and Participation

On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: RBOC@sfgov.org; all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://sfpuc.org/about-us/boards-commissions-committees/revenue-bond-oversight-committee>

As the COVID-19 disease progresses, please visit the Board's website (www.sfbos.org) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Victor Young at (415) 554-7723.

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC’s water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC’s goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

- Seat 1 Ettore Leale, Chair
- Seat 2 Lars Kamp
- Seat 3 Vacant
- Seat 4 Vacant
- Seat 5 Vacant
- Seat 6 Christina Tang
- Seat 7 Reuben Holober

The Revenue Bond Oversight Committee meeting was called to order at 9:01 a.m. On the call of the roll, Chair Leale and Members Kamp, Tang, and Holober were noted present. A quorum was present.

There were no agenda changes.

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency**
Proposed Motion: ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Chair Leale, seconded by Member Kamp, moved to ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Public Comment: None.

The motion PASSED by the following vote.

Ayes: Leale, Kamp, Tang, Holober
Noes: None

3. **Recognizing and Commending:** Mike Brown (SFPUC) for his years of committed service with the San Francisco Public Utilities Commission and Revenue Bond Oversight Committee.

Chair Leale, various members of the RBOC and SFPUC expressed thanks to Mike Brown for his many years of services to the SFPUC and the RBOC.

David Pilpel; share words of recognition and commendation for Mike Brown.

Mike Brown thanked the RBOC for their comments.

No Actions Taken.

4. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Speakers: None.

5. **RBOC:** Planning for next RBOC audit (Presentation on suggested approaches by CSA and HKA/Yano.)

Hunter Wang (Controller's Office); Dan Dawson and Eugene Yano (HKA/Yano); Mark Blake (Office of the Attorney); provided updates and responded to questions from the committee.

Chair Leale, seconded by Member Tang, moved to continue this item to the call of the chair. (July)

Public Comment: Speakers: David Pilpel suggested different bonds to be selected and improvement to slides.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober

Noes: None

6. **RBOC:** Planning for potential future audits to evaluate the performance of projects funded by Revenue Bonds.

Members Tang and Kamp provided an overview and update on the matter.

John Squerciati (Dewberry); Mike Brown (SFPUC); Mark Blake (Office of the City Attorney); Massanda Djohs (Controller's Office); provided updates and responded to questions from the committee.

Member Kamp, seconded by Chair Leale, Kamp moved to continue this item to the call of the chair. (July)

Public Comment: Speakers: David Pilpel reference information provided at the SFPUC Capital Planning meeting touching on asset management that may be of inter to the body. and provided procedural advice.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

7. **RBOC:** Planning for the 2021-2022 RBOC Annual Report

Public Comment: Speakers: None.

There were no actions taken.

8. **SFPUC:** Water Infrastructure Update

- Water System Improvement Program (WSIP)
- Water Enterprise Capital Improvement Program (WECIP)
- Hetch Hetchy Capital Improvement Program (HCIP)

Katie Miller and Mike Brown (SFPUC); provided updates and responded to questions from the committee.

Public Comment: Speakers: David Pilpel provided suggestions on the format of reports and labeling.

There were no actions taken.

9. **SFPUC:** Bond Issuance Update

Mike Brown, Edward Kwong, Daniel Fuchs, and Nikolai Sklaroff (SFPUC); Mark Blake (Office of the City Attorney); provided updates and responded to questions from the committee.

Public Comment: Speakers: David Pilpel welcomed new SFPUC staff members.

There were no actions taken.

10. **RBOC:** Office of the Controller – City Services Auditor – Controller Account Code 486740 -- for SFPUC Revenue Bond Audit and Oversight (FY2021-2022 Bill) - \$445,065.

Hunter Wang (Controller’s Office); provided updates and responded to questions from the committee.

Member Holober, seconded by Member Tang, moved to approve payment of the City Services Auditor Invoice of \$445,065.

Public Comment: Speakers: None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

11. **Approval of Minutes:** May 17, 2022, Meeting Minutes.

Chair Leale, seconded by Member Kamp, moved to approve the May 17, 2022, Minutes as amended.

Public Comment: David Pilpel provided suggestions for the minutes.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

12. **Announcements, Comments, Questions, and Future Agenda Items.**

Upcoming Meeting Dates: July 19, 2022, August 16, 2022, and September 13, 2022.

Future Agenda Items/Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.
- C. SFPUC: Staff Report: Environmental Justice
- D. SFPUC: Power Enterprise and Clean Power SF Update
- E. SFPUC: Mountain Tunnel Site Tour
- F. SFPUC: State Federal Loan Updates
- G. SFPUC: Oceanside Wastewater Plant Tour
- H. RBOC: Discussion on the 2015 report, entitled “Evaluation of Lessons Learned from the WSIP Program,” procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Wastewater System Improvement Program Update
- J. RBOC: Discussion on the coordination of PUC Site Tours
- K. Hearing on Finding #2 of the RBOC Performance Audit – Quality Assurance Program – August 16th meeting - schedule as soon as the new AGM of Infrastructure comes on board.
- L. Hearing on Finding #1 of the RBOC Performance Audit – Visibility of bond expenditures – Nancy Hom – schedule for the September 13th meeting as discussed with Nancy.

No Action taken on this matter.

Public Comment. Speakers. None.

13. **Adjournment**

The meeting adjourned at 11:31 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:
http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail RBOC@sfgov.org or by calling (415) 554-5184.