



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
AGENDA**

REMOTE MEETING

**Listen/Public Call-In Phone Number
(415) 906-4659
Conference ID: 232 427 027 #**

July 19, 2022 - 9:00 AM

Regular Meeting

Remote Access to Information and Participation

On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: RBOC@sfgov.org; all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://sfpuc.org/about-us/boards-commissions-committees/revenue-bond-oversight-committee>

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As the COVID-19 disease progresses, please visit the Board's website (www.sfbos.org) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Victor Young at (415) 554-7723.

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

Seat 1	Vacant
Seat 2	Claire Veuthey
Seat 3	Ettore Leale, Chair
Seat 4	Lars Kamp
Seat 5	Vacant
Seat 6	Christina Tang
Seat 7	Reuben Holober

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency** (*Discussion and possible action*)

Proposed Motion: ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

4. **RBOC: Planning for next RBOC audit** (Presentation on suggested approaches by CSA and HKA/Yano.) (*Discussion and possible action*)

5. **RBOC: Planning for potential future audits to evaluate the performance of projects funded by revenue Bonds.** (*Discussion and possible action*)

6. **RBOC: Draft Annual Report.** (*Discussion and possible action*)

7. **Approval of Minutes:** June 14, 2022, Meeting Minutes. (*Discussion and possible action*) (*attachment*)

8. **Announcements, Comments, Questions, and Future Agenda Items.** (*Discussion and possible action*)

Upcoming Meeting Dates: August 16, 2022, and September 13, 2022.

Future Agenda Items/Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.

- C. SFPUC: Staff Report: Environmental Justice
- D. SFPUC: Power Enterprise and Clean Power SF Update
- E. SFPUC: Mountain Tunnel Site Tour
- F. SFPUC: State Federal Loan Updates
- G. SFPUC: Oceanside Wastewater Plant Tour
- H. RBOC: Discussion on the 2015 report, entitled “Evaluation of Lessons Learned from the WSIP Program,” procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Wastewater System Improvement Program Update
- J. RBOC: Discussion on the coordination of PUC Site Tours
- K. Hearing on Finding #2 of the RBOC Performance Audit – Quality Assurance Program – August 16th meeting - schedule as soon as the new AGM of Infrastructure comes on board.
- L. Hearing on Finding #1 of the RBOC Performance Audit – Visibility of bond expenditures – Nancy Hom – schedule for the September 13th meeting as discussed with Nancy.

9. **Adjournment**

Agenda Item Information

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Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

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Ethics Requirements

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Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit sfethics.org.

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San Francisco
Water
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Services of the San Francisco
Public Utilities Commission

Revenue Bond Audit: Phase II

July 19, 2022

Status Update

HK>A

Yano Accountancy Corporation



San Francisco
Water
Power
Sewer

Services of the San Francisco
Public Utilities Commission

Revenue Bond Audit – Audit Objectives

Audit Objectives

GAGAS
Performance Audit

Generally
Accepted
Government
Auditing
Standards

To determine whether expenditures from project funds are:

- Allowable under the bond resolutions, laws, and regulations.
- Properly supported.
- Assigned or allocated to the correct project(s) within a bond series; and
- Subjected to appropriate cost control measures.

Respond to RBOC's legislatively mandated responsibilities regarding the status and condition of SFPUC's bond funded capital infrastructure program
(*Administrative Code Section 5A.31*)



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Services of the San Francisco
Public Utilities Commission

Revenue Bond Audit – Progress Update

Key Activities

1. Finalized Bond Selection
2. Held Kick-off call with PUC on July 7th
 - A. Identified Project Documentation Subject to Info. Requests
 - B. Discussed Info. Request Process/PUC Contacts
3. Analyzing Expenditures by Vendor

Water	Wastewater	Power
2016 Series C	2018 Series A	2015 Series A
2017 Series C	2018 Series C	
	2021 Series A	



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Revenue Bond Audit – Bonds Subject to RBOC Oversight

Water and Hetchy Water	Proceeds at Issuance (\$000)	Audit Phase	Wastewater	Proceeds at Issuance (\$000)	Audit Phase	Power	Proceeds at Issuance (\$000)	Audit Phase
2006 Series A	\$459,223	Phase 1	2010 Series A	\$50,000		2015 Series A	30,200	Phase 2
2009 Series A	369,073		2010 Series B	165,929	Phase 1	2015 Series B	7,100	
2009 Series B	377,778		2013 Series B	337,610	Phase 1	2021 Series A	82,710	
2010 Series A	58,748		2016 Series A	258,563	Phase 1	2021 Series B	55,005	
2010 Series B	364,757		2016 Series B	72,891		TOTAL	\$175,014	
2010 Series D	72,243		2018 Series A	241,013	Phase 2			
2010 Series E	300,446		2018 Series B	201,047				
2010 Series F	149,728		2018 Series C	170,720	Phase 2			
2010 Series G	288,252	Phase 1	2021 Series A**	296,000	Phase 2			
2011 Series A	525,000		2021 Series B**	44,000				
2011 Series B	27,710		TOTAL	\$1,837,774				
2011 Series C	33,772							
2012 Series A	530,000	Phase 1						
2015 Series A*	99,709							
2016 Series C	256,822	Phase 2						
2017 Series A	125,765							
2017 Series B	150,000							
2017 Series C	75,265	Phase 2						
2020 Series A	180,000							
2020 Series B	69,644							
2020 Series C	94,988							
2020 Series D	49,770							
TOTAL	\$4,658,693							

Enterprise	Proceeds at Issuance (\$000)	Phase I & II (\$000)	% Audited
WTR	\$4,658,693	\$1,609,562	35%
WWE	\$1,837,774	\$1,469,835	80%
PWR	\$175,014	\$30,200	17%
Total	\$6,671,481	\$3,109,597	47%

* Debt Service Reserve Release

** Proceeds per the Official Statement. 2021 Series issued November 2021. Proceeds used for commercial paper defeasances; thus, substantially all amounts were expended prior to June 30, 2021.

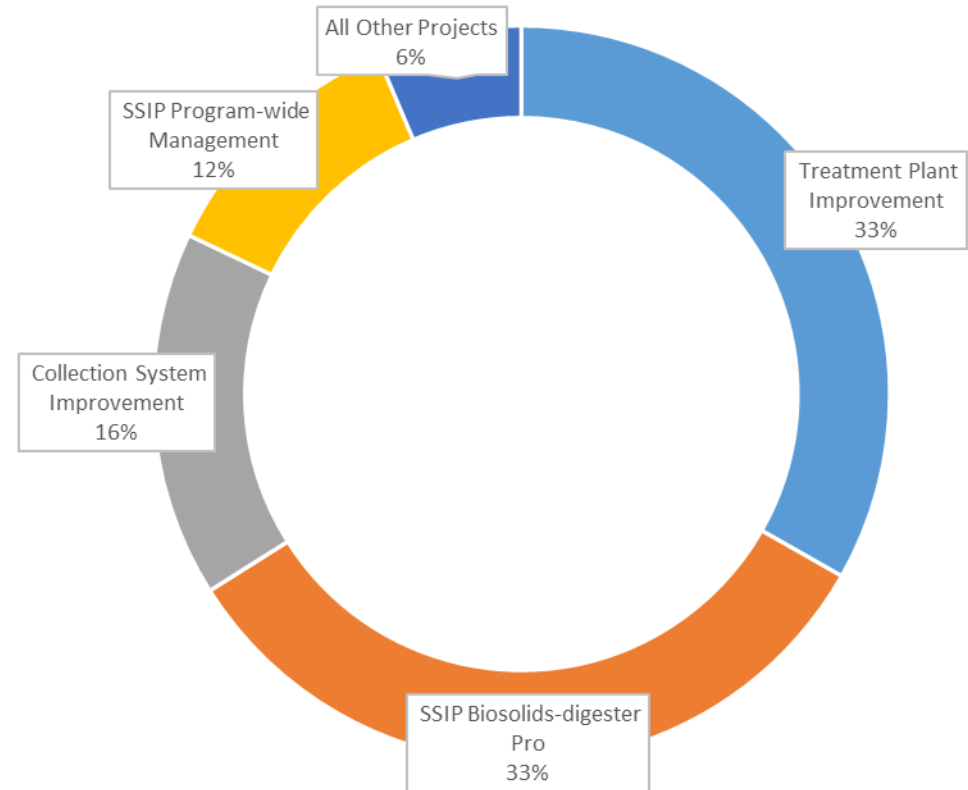


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Revenue Bond Audit – Wastewater 2018 A & C

Project	FAMIS Project Code	Expended (\$000)
Treatment Plant Improvement	CWWSIPTP, SE	\$ 136,819
SSIP Biosolids-digester Pro	CWWSIPDP	135,063
SSIP Program-wide Management	CWWSIPPR	66,144
Collection System Improvement	CWWSIPCS	47,425
All Other Projects		26,286
TOTAL		\$ 411,738

Bond Series	Expended (\$000)
2018 A Sub-total	\$ 241,018
2018 C Sub-total	\$ 170,720
TOTAL	\$ 411,738



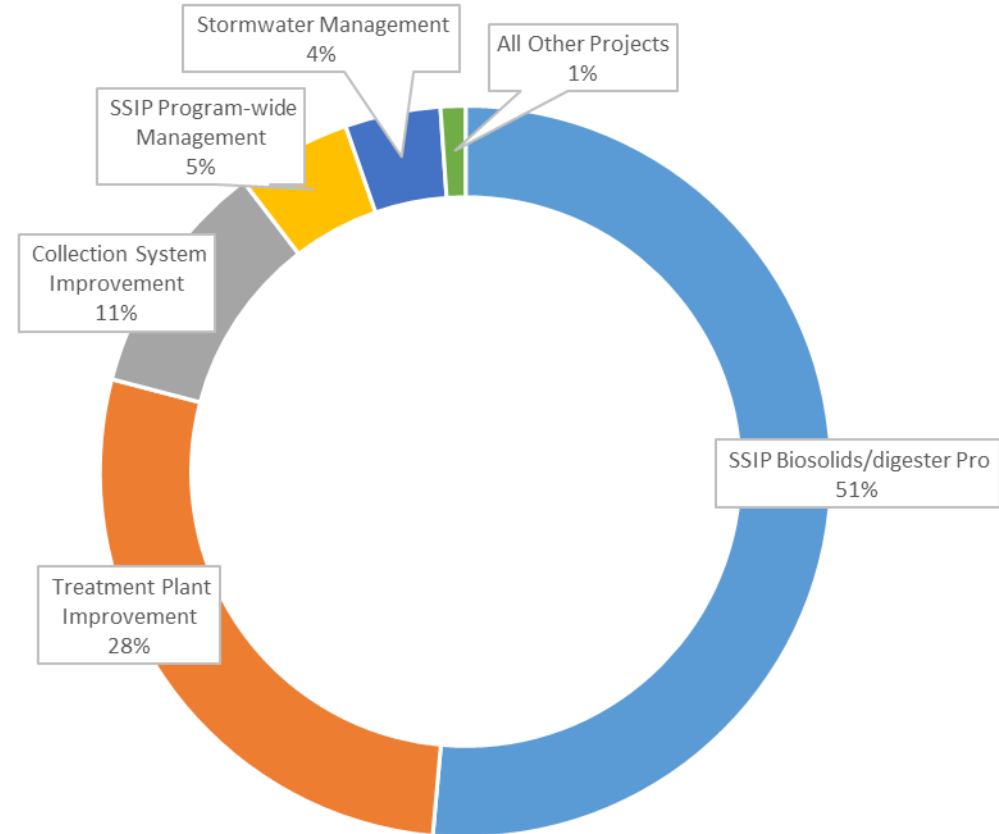
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Public Utilities Commission

Revenue Bond Audit – Wastewater 2021 A

Project	FAMIS Project Code	Expended (\$000)
SSIP Biosolids/digester Pro	CWWSIPDP	\$ 150,495
Treatment Plant Improvement	CWWSIPTP, SE	80,813
Collection System Improvement	CWWSIPCS	30,796
SSIP Program-wide Management	CWWSIPPR	14,874
Stormwater Management	CWWSIPFC	12,342
All Other Projects		3,238
TOTAL		\$ 292,558



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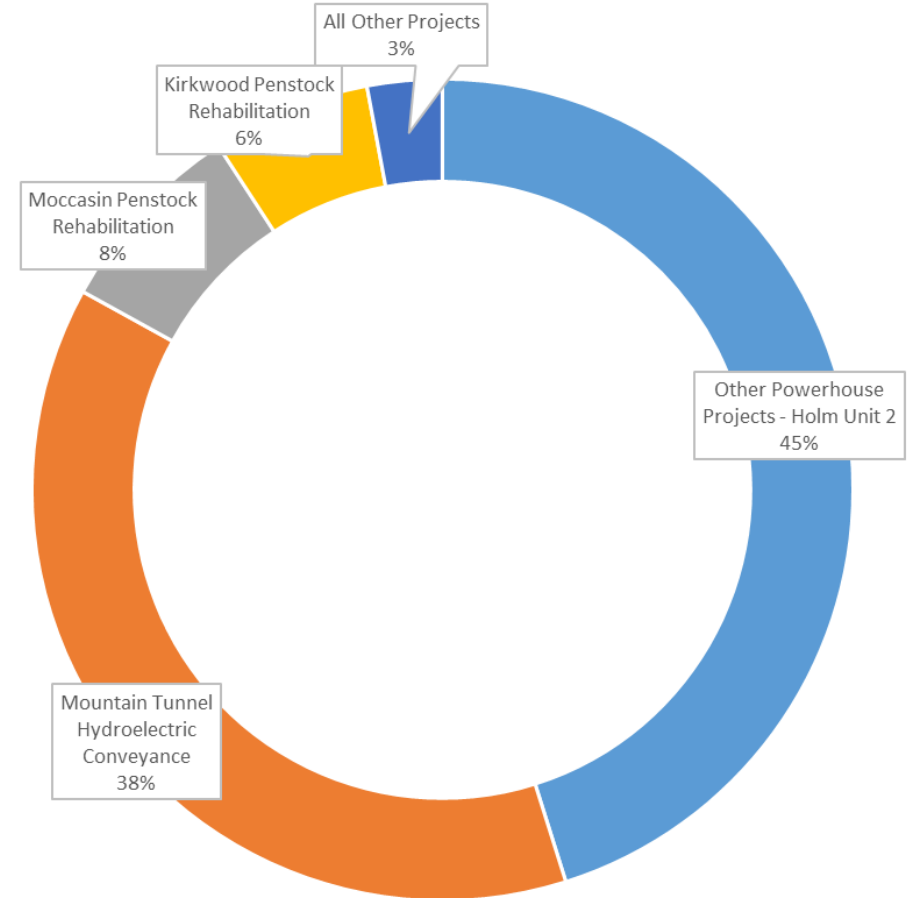


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Revenue Bond Audit – Power 2015 A

Project	FAMIS Project Code	PS Project Code	Expended (\$000)*
Other Powerhouse Projects – Holm Unit 2	CUH10102	10014075	\$ 12,928
Mtn Tunnel Hydroelectric Conveyance	CUH10120/21	10014113/14	10,846
Kirkwood Penstock Rehabilitation	CUH10113	10014085	1,790
Moccasin Penstock Rehabilitation	CUH10116	10014088	2,232
All Other Projects			844
TOTAL			\$ 28,640

* Remaining spend of \$1.6m as of June 30, 2021



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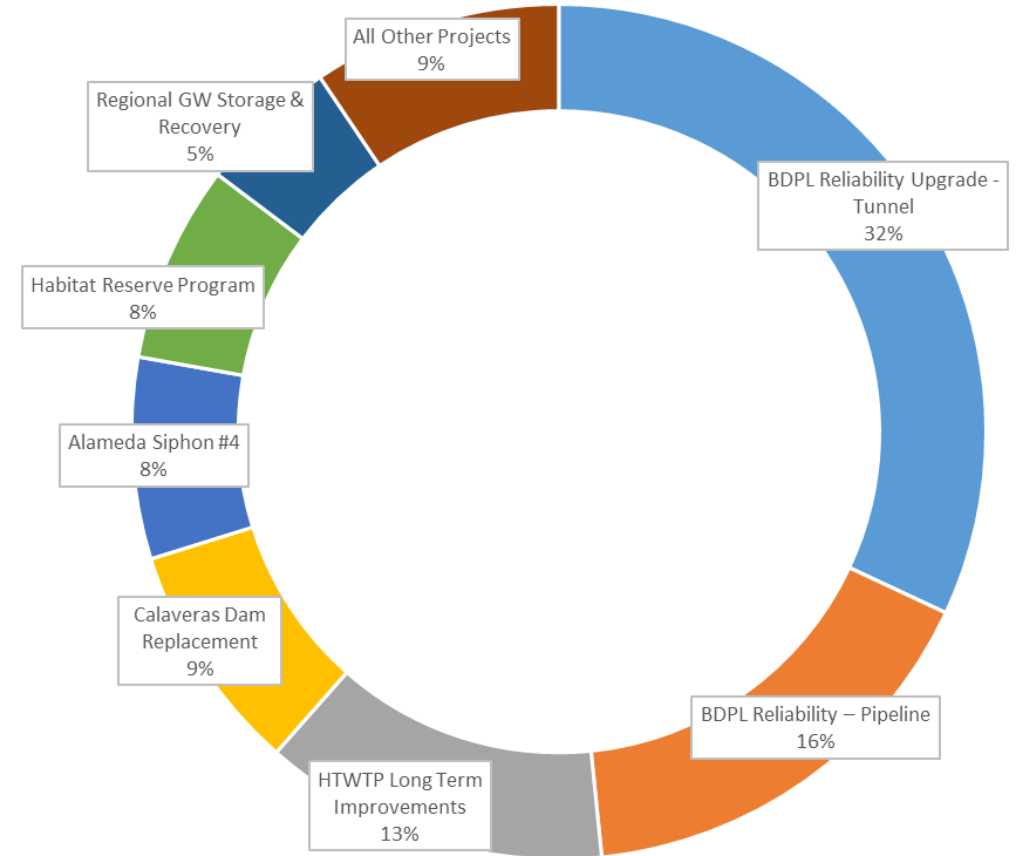
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Revenue Bond Audit – Water 2016 C

Project Profile:

34% Regional
66% Local

Project	FAMIS Project Code	PS Project Code	Expended (\$000)
BDPL Reliability Upgrade – Tunnel	CUW36801	10015308	\$ 81,725
BDPL Reliability – Pipeline	CUW36802	10015309	42,027
HTWTP Long Term Improvements	CUW36701	10015306	33,505
Calaveras Dam Replacement	CUW37401	10015317	22,222
Alameda Siphon #4	CUW35902	10015291	19,471
Habitat Reserve Program	CUW38802	10015335	19,104
Regional GW Storage & Recovery	CUW30103	10015241	13,501
All Other Projects			15,532
TOTAL			\$ 255,695



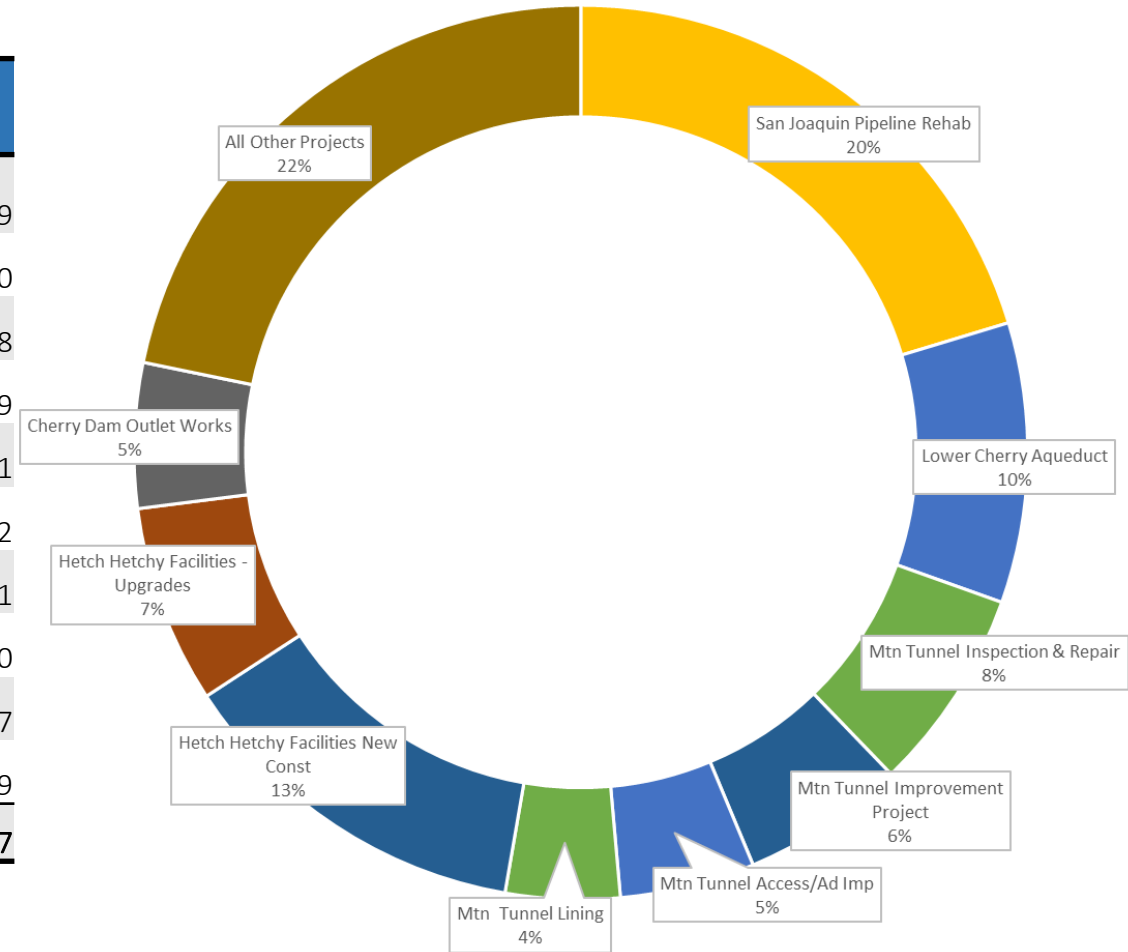
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Revenue Bond Audit – Water 2017 C

Project	FAMIS Project Code	PS Project Code	Classification	Expended (\$000)
San Joaquin Pipeline Rehab	CUH10001	10014066	Hetchy Water	\$ 15,109
Lower Cherry Aqueduct	CUH10003	10014068	Hetchy Water	7,530
Mtn Tunnel Inspection & Repair	CUH10220	10014113	Hetchy Water	5,458
Mtn Tunnel Imp. Project	CUH10221	10014114	Hetchy Water	4,399
Mtn Tunnel Access/Ad Imp	CUH10219	10014112	Hetchy Water	3,631
Mtn Tunnel Lining	CUH10002	10014067	Hetchy Water	3,072
Hetch Hetchy Facilities New Const	CUH10214	10014107	Joint	9,741
Hetch Hetchy Facilities Upgrades	CUH10202	10014095	Joint	5,330
Cherry Dam Outlet Works	CUH10216	10014109	Joint	3,897
All Other Projects (35)				16,189
TOTAL				\$ 74,357



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Revenue Bond Audit – Summary of Projects to be Audited

Next Steps: Audit Fieldwork

- Initiate Info. Request Process
- Engage PUC as Needed
- In-person Site Visits

Draft Report Estimate

- October 31st

RBOC Report Status Update

- September RBOC Meeting

WWE Enterprise: 5 Project Groups	PWR Enterprise: 4 Projects
Treatment Plant Improvement	Other Powerhouse Projects – Holm Unit 2
SSIP Biosolids-digester Pro	Mtn Tunnel Hydroelectric Conveyance
SSIP Program-wide Management	Kirkwood Penstock Rehabilitation
Collection System Improvement	Moccasin Penstock Rehabilitation
Stormwater Management	

WTR Enterprise: 16 Projects	
BDPL Reliability Upgrade – Tunnel	Lower Cherry Aqueduct
BDPL Reliability – Pipeline	Mtn Tunnel Inspection & Repair
HTWTP Long Term Improvements	Mtn Tunnel Improvement Project
Calaveras Dam Replacement	Mountain Tunnel Access/Ad Imp
Alameda Siphon #4	Mountain Tunnel Lining
Habitat Reserve Program	Hetch Hetchy Facilities New Const
Regional GW Storage & Recovery	Hetch Hetchy Facilities – Upgrades
San Joaquin Pipeline Rehab	Cherry Dam Outlet Works



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Services of the San Francisco
Public Utilities Commission

Revenue Bond Audit: Phase II

Questions

HK>A

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**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES - DRAFT**

REMOTE MEETING

June 14, 2022 - 9:00 AM

Regular Meeting

Remote Access to Information and Participation

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1. **Call to Order, Roll Call, and Agenda Changes**

Members:

- Seat 1 Ettore Leale, Chair
- Seat 2 Lars Kamp
- Seat 3 Vacant
- Seat 4 Vacant
- Seat 5 Vacant
- Seat 6 Christina Tang
- Seat 7 Reuben Holober

The Revenue Bond Oversight Committee meeting was called to order at 9:01 a.m. On the call of the roll, Chair Leale and Members Kamp, Tang, and Holober were noted present. A quorum was present.

There were no agenda changes.

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency**
Proposed Motion: ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Chair Leale, seconded by Member Kamp, moved to ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Public Comment: None.

The motion PASSED by the following vote.

Ayes: Leale, Kamp, Tang, Holober
Noes: None

3. **Recognizing and Commending:** Mike Brown (SFPUC) for his years of committed service with the San Francisco Public Utilities Commission and Revenue Bond Oversight Committee.

Chair Leale, various members of the RBOC and SFPUC expressed thanks to Mike Brown for his many years of services to the SFPUC and the RBOC.

David Pilpel; share words of recognition and commendation for Mike Brown.

Mike Brown thanked the RBOC for their comments.

No Actions Taken.

4. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Speakers: None.

5. **RBOC:** Planning for next RBOC audit (Presentation on suggested approaches by CSA and HKA/Yano.)

Hunter Wang (Controller's Office); Dan Dawson and Eugene Yano (HKA/Yano); Mark Blake (Office of the Attorney); provided updates and responded to questions from the committee.

Chair Leale, seconded by Member Tang, moved to continue this item to the call of the chair. (July)

Public Comment: Speakers: David Pilpel suggested different bonds to be selected and improvement to slides.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober

Noes: None

6. **RBOC:** Planning for potential future audits to evaluate the performance of projects funded by Revenue Bonds.

Members Tang and Kamp provided an overview and update on the matter.

John Squerciati (Dewberry); Mike Brown (SFPUC); Mark Blake (Office of the City Attorney); Massanda Djohs (Controller's Office); provided updates and responded to questions from the committee.

Member Kamp, seconded by Chair Leale, Kamp moved to continue this item to the call of the chair. (July)

Public Comment: Speakers: David Pilpel reference information provided at the SFPUC Capital Planning meeting touching on asset management that may be of inter to the body. and provided procedural advice.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

7. **RBOC:** Planning for the 2021-2022 RBOC Annual Report

Public Comment: Speakers: None.

There were no actions taken.

8. **SFPUC:** Water Infrastructure Update

- Water System Improvement Program (WSIP)
- Water Enterprise Capital Improvement Program (WECIP)
- Hetch Hetchy Capital Improvement Program (HCIP)

Katie Miller and Mike Brown (SFPUC); provided updates and responded to questions from the committee.

Public Comment: Speakers: David Pilpel provided suggestions on the format of reports and labeling.

There were no actions taken.

9. **SFPUC:** Bond Issuance Update

Mike Brown, Edward Kwong, Daniel Fuchs, and Nikolai Sklaroff (SFPUC); Mark Blake (Office of the City Attorney); provided updates and responded to questions from the committee.

Public Comment: Speakers: David Pilpel welcomed new SFPUC staff members.

There were no actions taken.

10. **RBOC:** Office of the Controller – City Services Auditor – Controller Account Code 486740 – – for SFPUC Revenue Bond Audit and Oversight (FY2021-2022 Bill) - \$445,065.

Hunter Wang (Controller’s Office); provided updates and responded to questions from the committee.

Member Holober, seconded by Member Tang, moved to approve payment of the City Services Auditor Invoice of \$445,065.

Public Comment: Speakers: None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

11. **Approval of Minutes:** May 17, 2022, Meeting Minutes.

Chair Leale, seconded by Member Kamp, moved to approve the May 17, 2022, Minutes as amended.

Public Comment: David Pilpel provided suggestions for the minutes.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

12. **Announcements, Comments, Questions, and Future Agenda Items.**

Upcoming Meeting Dates: July 19, 2022, August 16, 2022, and September 13, 2022.

Future Agenda Items/Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.
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- L. Hearing on Finding #1 of the RBOC Performance Audit – Visibility of bond expenditures – Nancy Hom – schedule for the September 13th meeting as discussed with Nancy.

No Action taken on this matter.

Public Comment. Speakers. None.

13. **Adjournment**

11:31

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Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing San Francisco Administrative Code, Chapter 67, at <http://www.sfbos.org/sunshine>.

Ethics Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>.

Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit sfethics.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; website www.sfgov.org/ethics.