



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO  
MINUTES**

**REMOTE MEETING**

**July 19, 2022 - 9:00 AM**

**Regular Meeting**

**Remote Access to Information and Participation**

On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: [RBOC@sfgov.org](mailto:RBOC@sfgov.org); all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://sfpuc.org/about-us/boards-commissions-committees/revenue-bond-oversight-committee>

As the COVID-19 disease progresses, please visit the Board's website ([www.sfbos.org](http://www.sfbos.org)) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Victor Young at (415) 554-7723.

**Mission:** The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC’s water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC’s goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

- Seat 1 Vacant
- Seat 2 Claire Veuthey
- Seat 3 Ettore Leale, Chair
- Seat 4 Lars Kamp
- Seat 5 Vacant
- Seat 6 Christina Tang
- Seat 7 Reuben Holober

The Revenue Bond Oversight Committee meeting was called to order at 9:10 a.m. On the call of the roll, Chair Leale and Members Kamp, Tang, Holober, and Veuthey were noted present. A quorum was present.

There were no agenda changes.

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency**

Proposed Motion: ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

**Chair Leale, seconded by Member Kamp, moved to ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.**

Public Comment: Speaker: David Pilpel stated no objection but suggested a written motion in the packet.

**The motion PASSED by the following vote.**

Ayes: Leale, Kamp, Holober, Tang, Veuthey  
Noes: None

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

Public Comment. Speakers: None.

4. **RBOC:** Planning for next RBOC audit (Presentation on suggested approaches by CSA and HKA/Yano.)

Hunter Wang (Controller’s Office); Dan Dawson and Eugene Yano (HKA/Yano); Mark Blake (Office of the City Attorney); provided updates and responded to questions from the committee.

**Member Holober, seconded by Member Tang, moved to approve the presented approach by HKA/Yano and CSA in regards to the next RBOC audit.**

Public Comment. Speakers:  
David Pilpel provided suggestions on presentation format and other related information.  
Peter Drekmeire provided suggestions on the audit.

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober, Veuthey  
Noes: None

5. **RBOC:** Planning for potential future audits to evaluate the performance of projects funded by Revenue Bonds.

Members Tang and Kamp provided an overview and update on the matter and recommended working with the CSA and SFPUC to prepare a request for proposal for future audits.

Mark Blake (Office of the City Attorney); Hunter Wang (Controller’s Office); provided updates and responded to questions from the committee.

**Chair Leale, seconded by Member Veuthey, moved to continue this item to the call of the chair.**

Public Comment. Speakers:  
David Pilpel stated that a subcommittee is not recommended and commented on the request for proposals and other matters.

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober, Veuthey  
Noes: None

6. **RBOC: Draft Annual Report**

Chair Leale provided an updated on the draft annual report.

**Chair Leale, seconded by Member Kamp, moved to continue this item to the call of the chair.**

Public Comment. Speakers: None.

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober, Veuthey

Noes: None

7. **Approval of Minutes: June 14, 2022, Meeting Minutes.**

**Chair Leale, seconded by Member Kamp, moved to approve the June 13, 2022, meeting minutes.**

Public Comment. Speakers: David Pilpel offered suggested amendments to the minutes.

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober, Veuthey

Noes: None

8. **Announcements, Comments, Questions, and Future Agenda Items.**

Upcoming Meeting Dates: August 16, 2022, and September 13, 2022.

Hearing on Finding #2 of the RBOC Performance Audit – Quality Assurance Program – August 16<sup>th</sup> meeting - schedule as soon as the new AGM of Infrastructure comes on board.

- Request for Proposal (CSA)

Public Comment. Speakers:

David Pilpel, commented on the replacement for Steven Robinson, SFPUC, and made other suggestions for future items.

Future Agenda Items/Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.
- C. SFPUC: Staff Report: Environmental Justice
- D. SFPUC: Power Enterprise and Clean Power SF Update
- E. SFPUC: Mountain Tunnel Site Tour
- F. SFPUC: State Federal Loan Updates
- G. SFPUC: Oceanside Wastewater Plant Tour

- H. RBOC: Discussion on the 2015 report, entitled “Evaluation of Lessons Learned from the WSIP Program,” procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Sewer System Improvement Program Update
- J. RBOC: Discussion on the coordination of PUC Site Tours
- K. Hearing on Finding #2 of the RBOC Performance Audit – Quality Assurance Program – August 16<sup>th</sup> meeting - schedule as soon as the new AGM of Infrastructure comes on board.
- L. Hearing on Finding #1 of the RBOC Performance Audit – Visibility of bond expenditures – Nancy Hom – schedule for the September 13<sup>th</sup> meeting as discussed with Nancy.

## 9. Adjournment

The meeting adjourned at 10:32 a.m.

*N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.*

**Approved: August 16, 2022**

### Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact RBOC Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:

[http://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=97](http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97)

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