



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

Public Utilities Commission Building
525 Golden Gate Ave., 3rd Floor
Tuolumne Conference Room
San Francisco, CA 94102

Tuesday, September 10, 2024 - 9:00 AM

Regular Meeting

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. Call to Order, Roll Call, and Agenda Changes

Seat 1	<i>Vacant</i>
Seat 2	Lars Kamp
Seat 3	Jason Leung
Seat 4	Claire Veuthey, Vice Chair
Seat 5	<i>Vacant</i>
Seat 6	Abby Veaser
Seat 7	Reuben Holober, Chair

Chair Holober called the meeting to order at 9:11 a.m. On the call of the roll, Chair Holober, Vice Chair Veuthey, and Members Leung and Veaser were noted present. Member Kamp was noted not present. A quorum was present.

There were no agenda changes.

2. Public Comment

Speakers: None.

3. RBOC: City Services Auditor Services Billings Invoice – Fiscal Year 2023-2024

Hunter Wang (City Services Auditor, Office of the Controller); requested that the RBOC approve the Fiscal Year 2023-2024 City Services Auditor Services Billings Invoice.

Public Comment: None.

Vice Chair Veuthey, seconded by Member Veaser, moved to approve payment for City Services Auditor Service Billing Invoice for Fiscal Year 2023-2024. The motion PASSED by the following vote:

Ayes: 4 - Leung, Veuthey, Veaser, Holober
Absent: 1 - Kamp

Action: City Services Auditor Invoice Payment APPROVED

Chair Holober requested that Item Nos. 4 and 5 be called together.

4. RBOC: RBOC Sunset Date – January 1, 2025**5. RBOC: Audit Update**

Katherine Ortega (Office of the City Attorney) answered questions raised throughout the discussion and outlined possible actions regarding the sunset of the RBOC and possible actions as follows:

- 1) Turn over the pending RBOC Audit to the SFPUC for completion after the RBOC sunset; or*
- 2) Revise the request for extension of the RBOC sunset date from 4 years to approximately 6 months to allow the RBOC to complete the existing audit.*

Irella Blackwood (SFPUC) shared that the SFPUC Audit Bureau was established in 2022 to perform auditing and oversight duties for the SFPUC. Hunter Wang (City Services Auditor, Office of the Controller) provided updates on the timeline for the Phase III audit, and responded to questions from the RBOC. CSA is currently conducting fieldwork testing for the audit, with a projected delivery for the draft report of the end of October 2024; completion of the final report is not likely before the end of the calendar year. Paul Pocalyko (HKA) responded to questions from the RBOC regarding the timeline of the audit. The RBOC requests the Nancy Hom (SFPUC) attend the next meeting of the RBOC for the purpose of planning the sunset of the RBOC and the possible turnover of the auditing duties of the RBOC to the SFPUC.

Public Comment: None.

There was no action taken.

6. Minutes Approval – August 13, 2024 Regular Meeting

There were no changes.

Public Comment: None.

Vice Chair Veuthey, seconded by Member Veeseer, moved to approve the August 13, 2024, meeting minutes. The motion PASSED by the following vote:

Ayes: 4 - Leung, Veuthey, Veeseer, Holober

Absent: 1 - Kamp

Action: Minutes APPROVED

7. Announcements, Comments, Questions, and Future Agenda Items

Chair Holober shared a desire to agendize a discussion item related to the future sunset date of RBOC. Katherine Ortega (Office of the City Attorney) answered questions raised throughout the discussion.

Public Comment: None.

RBOC has scheduled the following meeting dates in 2024:

- *October 8, 2024;*
- *November 12, 2024; and*
- *and December 10, 2024*

RBOC is tracking the following topics and issues as potential Future Agenda Items:

- A. *SFPUC: State Federal Loan Updates;*
- B. *SFPUC: Staff Report: Environmental Justice;*
- C. *RBOC: Acquiring consultant to examine expected performance of completed projects;*
- D. *SFPUC: Discussion of Finding 2 of the [SFPUC Performance Audit of Select Revenue Bond Expenditures dated December 23, 2021](#)
Finding 2: “The Quality Assurance Audit Function Was Not Operational From June 2017 Through November 2020;”
(May be scheduled as a follow-up to the May 9, 2023 meeting)*
- E. *SFPUC: Water Enterprise Update
(May be scheduled in Spring 2025)*

8. Adjournment

There being no further business, the meeting adjourned at 9:55 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved: October 8, 2024
Public Utilities Revenue Bond Oversight Committee