



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO  
MINUTES**

**REMOTE MEETING**

**October 19, 2021 - 9:00 AM**

**Regular Meeting**

**Remote Access to Information and Participation**

On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: [rboc@sfgov.org](mailto:rboc@sfgov.org); all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://sfpuc.org/about-us/boards-commissions-committees/revenue-bond-oversight-committee>

As the COVID-19 disease progresses, please visit the Board's website ([www.sfbos.org](http://www.sfbos.org)) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Brent Jalipa at (415) 554-7712.

**Mission:** The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC’s water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC’s goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

- Seat 1 Ettore Leale, Chair
- Seat 2 Lars Kamp
- Seat 3 Vacant
- Seat 4 Vacant
- Seat 5 Vacant
- Seat 6 Christina Tang
- Seat 7 Reuben Holober

Chair Leale called the meeting to order at 9:01 a.m. On the call of the roll, Chair Leale and Members Kamp, Tang, and Holober were noted present. A quorum was present.

There were no agenda changes.

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency**

**Chair Leale, seconded by Member Tang, moved to ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.**

Public Comment:

David Pilpel shared concerns regarding the absence of a written copy of the verbal motion for public review.

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober  
Noes: None

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

Public Comment:  
None

**4. RBOC: Audit Update**

Massanda Djohns and Hunter Wang (Office of the Controller); Dan Dawson (HKA Global); Mark Blake (Office of the City Attorney); Mike Brown (Public Utilities Commission); provided a status update on the substantial completion of audit fieldwork, report drafting in progress, and the next steps of incorporating the anticipated Public Utilities Commission response, distributing the draft report to the City Services Auditor (CSA) and Public Utilities Commission (PUC) for review and comment, and establishing the process for RBOC review of the draft while satisfying CSA concerns for draft product confidentiality; and responded to questions throughout the discussion.

The RBOC delegated Member Kamp to review the draft audit report and provide feedback on behalf of the Committee.

**Chair Leale, seconded by Member Tang, moved that the item be CONTINUED to the RBOC November 16, 2021, meeting.**

Public Comment:

David Pilpel requested a copy of agreements involving audit work from the PUC and expressed concerns whether the audit report will be available for public review ahead of the RBOC November 16, 2021, meeting.

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober

Noes: None

**5. RBOC: 2020 Annual Report - January 2020 through June 2021**

Mike Brown (PUC); provided an overview on the status of the draft annual report and solicited committee feedback to provide a draft for committee approval and responded to questions throughout the discussion.

Public Comment:

David Pilpel spoke on concerns regarding the adoption of the annual report ahead of the December 14 Public Utilities Commission meeting and whether the report will incorporate the audit report in progress.

**Chair Leale, seconded by Member Kamp, moved that the item be CONTINUED to the RBOC November 16, 2021, meeting.**

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober

Noes: None

6. **SFPUC:** Planning for next requests for proposal for contracts to acquire a consultant to examine project performance and other related audit services.

Mark Blake (Office of the City Attorney); Mike Brown (Public Utilities Commission); provided an overview on the Request For Proposal process; and answered questions throughout the discussion.

Chair Leale suggested that Member Tang coordinate with Mark Blake and Mike Brown to explore processes to contract to acquire a consultant and advise the Committee on hiring.

Public Comment:

David Pilpel spoke in support of the hearing matter and suggested other options that may assist in the process.

**Chair Leale, seconded by Member Tang, moved that the item be CONTINUED to the RBOC November 16, 2021, meeting.**

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober

Noes: None

7. **SFPUC:** Water Infrastructure Update

Public Comment:

David Pilpel expressed his gratitude for the inclusion of the anticipated presentation in the agenda packet for public review ahead of the meeting.

**Chair Leale, seconded by Member Tang, moved that the item be CONTINUED to the RBOC December 14, 2021, meeting.**

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober

Noes: None

8. **Approval of Minutes:** September 14, 2021, Meeting Minutes.

**Member Kamp, seconded by Chair Leale, moved to APPROVE the minutes as presented.**

Public Comment:

David Pilpel suggested various edits to the minutes for the Committee's consideration.

**Member Kamp withdrew their motion to approve with the agreement of the second, Chair Leale.**

**Member Kamp, seconded by Chair Leale, moved to delegate Chair Leale and Clerk Jalipa to incorporate the suggested changes as they deem appropriate for the final minutes.**

**The motion PASSED by the following vote:**

Ayes: Leale, Kamp, Tang, Holober

Noes: None

9. **Announcements, Comments, Questions, and Future Agenda Items.**

Upcoming Meeting Dates: November 16, 2021, and December 14, 2021

Chair Leale requested to add a discussion on future bonds for next set of audits in Pending Issues. Mike Brown (Public Utilities Commission); Massanda Johns (Office of the Controller); provided an overview and answered questions throughout the discussion.

The RBOC requested an update on the coordination of PUC Site Tours.

The RBOC requested an update on when the PUC will start in-person meetings.

The RBOC requested an update on the progress of recruitment of possible members to fill the committee's seats to be appointed by the Mayor and Controller.

Pending Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.
- C. SFPUC: Staff Report: Environmental Justice
- D. SFPUC: Power Enterprise and Clean Power SF Update (*Discussion and possible action*)
- E. SFPUC: Mountain Tunnel Site Tour
- F. SFPUC: State Federal Loan Updates
- G. SFPUC: Oceanside Wastewater Plant Tour
- H. RBOC: Discussion on the 2015 report, entitled "Evaluation of Lessons Learned from the WSIP Program," procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Wastewater System Improvement Program Update (*Discussion and possible action*)
- J. RBOC: Discussion on the coordination of PUC Site Tours
- K. RBOC: Discussion on future bonds for the next set of audits

Public Comment:

David Pilpel spoke in response to the possible return of in-person meetings of other commissions

No action taken.

10. **Adjournment**

The meeting adjourned at 10:14 a.m.

*N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.*

Approved by the RBOC: November 16, 2021