



# **PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES**

**Public Utilities Commission Building  
525 Golden Gate Ave., 3<sup>rd</sup> Floor  
Tuolumne Conference Room  
San Francisco, CA 94102**

**Tuesday, November 14, 2023 - 9:00 AM**

## **Regular Meeting**

**Mission:** The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

### **1. Call to Order, Roll Call, and Agenda Changes**

<b>Seat 1</b>	Ettore Leale, Chair
<b>Seat 2</b>	Lars Kamp, Vice Chair
<b>Seat 3</b>	<i>Vacant</i>
<b>Seat 4</b>	Claire Veuthey
<b>Seat 5</b>	<i>Vacant</i>
<b>Seat 6</b>	Christina Tang
<b>Seat 7</b>	Reuben Holober

*Chair Leale called the meeting to order at 9:03 a.m. On the call of the roll, Chair Leale, Vice Chair Kamp, and Members Veuthey, Tang, and Holober were noted present. A quorum was present.*

*There were no agenda changes.*

### **2. General Public Comment**

*Speakers: None.*

### 3. RBOC: Audit Update

*Hunter Wang (City Services Auditor, Office of the Controller) shared that preparatory work on the Phase III audit continues; Paul Pocalyko (HKA Associates) answered questions raised throughout the discussion.*

*Public Comment: None.*

*There was no action taken.*

### 4. RBOC: Planning for Future Audits

*Member Tang reported that the legal review is nearly complete for the Draft Request for Proposals (RFP) for Evaluation of San Francisco Public Utilities Commission Infrastructure Projects Funded by Revenue Bonds. At the next RBOC meeting, the RFP should return to RBOC for final review and approval. Following approval, the RFP will go out for advertising to potential auditors.*

*Public Comment: None.*

*There was no action taken.*

*Vice Chair Kamp was noted not present at 9:40 a.m., and returned at 10:10 a.m.*

### 5. SFPUC: Bonds Issuance Update

*Nikolai Sklaroff (SFPUC) provided a [presentation](#) on the Series 2023AB Water Enterprise Water Revenue Bonds and 2023 Series A Power Enterprise Power Revenue Bonds; Katherine Ortega (Office of the City Attorney) answered questions raised throughout the discussion.*

*Public Comment: None.*

*There was no action taken.*

**6. RBOC: Remote Public Access to RBOC Meetings**

*Meeting bodies throughout the City have been transitioning toward conducting meetings solely in person, discontinuing remote public comment. RBOC members considered the pros and cons of discontinuing remote access for public participation in RBOC meetings, but informally declined to make any changes to the remote meeting access procedures for RBOC meetings at this time. Katherine Ortega (Office of the City Attorney) and Nikolai Sklaroff (SFPUC) answered questions raised throughout the discussion.*

*Public Comment: David Pilpel recommended that RBOC not eliminate remote public comment.*

*There was no action taken.*

**7. Minutes Approval – October 10, 2023 RBOC Meeting**

*Heard in Committee. John Carroll, Clerk, indicated he would make clerical corrections to the October 10, 2023 Minutes.*

*Public Comment: None.*

**Member Holober, seconded by Member Veuthey, moved to approve the October 10, 2023, meeting minutes with clerical changes. The motion PASSED by the following vote:**

**Ayes: 5 - Leale, Kamp, Veuthey, Tang, Holober**

Action: Minutes APPROVED

## 8. Announcements, Comments, Questions, and Future Agenda Items

Vice Chair Kamp shared that he will be unable to attend RBOC meetings during the first quarter of 2024. RBOC members discussed the status of various items tracked for consideration on a future agenda. Katherine Ortega (Office of the City Attorney) and Nikolai Sklaroff (SFPUC) answered questions raised throughout the discussion.

*Public Comment:* David Pilpel suggested that RBOC meet less frequently, and shared other various observations regarding future agenda items.

RBOC may meet on the following dates:

- December 12, 2023;
- January 9, 2024;
- February 13, 2024;
- March 12, 2024;
- April 9, 2024; and
- May 14, 2024.

RBOC is tracking the following topics and issues as potential Future Agenda Items:

- A. SFPUC: Water System Improvement Program Update;
- B. SFPUC: Power Enterprise and Clean Power SF Update;
- C. SFPUC: State Federal Loan Updates;
- D. SFPUC: Staff Report: Environmental Justice;
- E. RBOC: Acquiring consultant to examine expected performance of completed projects;
- F. RBOC: Discussion of the 2015 report, entitled [“Evaluation of Lessons Learned from the WSIP Program,”](#) to identify procedures and reporting processes from the Water System Improvement Program which may be applied to SSIP;
- G. SFPUC: Discussion of Finding 2 of the [SFPUC Performance Audit of Select Revenue Bond Expenditures dated December 23, 2021](#)  
Finding 2: “The Quality Assurance Audit Function Was Not Operational From June 2017 Through November 2020;”  
(May be scheduled as a follow-up to the May 9, 2023 meeting in Spring 2024)
- H. SFPUC: Planning for Future Site Visit to the SSIP project sites including the Biosolids Digester and Headworks Facility projects;
- I. RBOC: Draft Annual Report for 2023;
- J. RBOC: Account Summary Balance; and
- K. SFPUC: Revenue Bond Audit Phase II – Finding Nos. 1 & 2

There was no action taken.

**9. Adjournment**

*There being no further business, the meeting adjourned at 10:36 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.*

**Approved: December 12, 2023**  
**Public Utilities Revenue Bond Oversight Committee**