



**PUBLIC UTILITIES  
REVENUE BOND OVERSIGHT  
COMMITTEE  
CITY AND COUNTY OF SAN FRANCISCO**

**AGENDA  
REMOTE MEETING**

**Listen/Public Call-In Phone Number  
(415) 906-4659  
Conference ID: 114 007 265 #**

**December 13, 2022 - 9:00 AM**

**Regular Meeting**

**Mission:**

The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

**Remote Access to Information and Participation**

On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: [RBOC@sfgov.org](mailto:RBOC@sfgov.org); all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://sfpuc.org/about-us/boards-commissions-committees/revenue-bond-oversight-committee>

As the COVID-19 disease progresses, please visit the Board's website ([www.sfbos.org](http://www.sfbos.org)) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk John Carroll at (415) 554-4445, [john.carroll@sfgov.org](mailto:john.carroll@sfgov.org).

**1. Call to Order and Roll Call**

<b>Seat 1</b>	Ettore Leale, Chair
<b>Seat 2</b>	Lars Kamp
<b>Seat 3</b>	<i>Vacant</i>
<b>Seat 4</b>	Claire Veuthey
<b>Seat 5</b>	<i>Vacant</i>
<b>Seat 6</b>	Christina Tang
<b>Seat 7</b>	Reuben Holober

**2. Findings to Allow Teleconferenced Meetings Under California Government Code, Section 54953(e)**

*Discussion and action.*

(Public Comment)

Proposed Motion: ADOPT FINDINGS as required by California Government Code, Section 54953(e) that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

**3. General Public Comment:** Members of the public may address RBOC on matters that are within RBOC jurisdiction and not on this agenda.

**4. RBOC: Audit Update**

*Members of RBOC shall discuss the status of ongoing audits.*

*Continued from the November 15, 2022 regular meeting.*

*Discussion and possible action.*

*Attachment: City Services Auditor FY 2021-22 Bill YE Adjustment*

(Public Comment)

**5. RBOC: Planning for Future Audits**

*Members of RBOC shall discuss planning for future audits, to evaluate the performance of projects funded by Revenue Bonds.*

*Continued from the November 15, 2022 regular meeting.*

*Discussion and possible action.*

(Public Comment)

**6. RBOC: Draft Annual Report**

*Members of shall discuss the preparation of the 2022 RBOC Annual Report.*

*Continued from the November 15, 2022 regular meeting.*

*Discussion and possible action.*

*Attachment: Draft Annual Report*

(Public Comment)

**7. SFPUC: Future Site Visits**

*Members of RBOC shall discuss potential future site visits to SFPUC projects funded by revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power, and sewer infrastructure.*

*Continued from the November 15, 2022 regular meeting.*

*Discussion and potential action.*

*(Public Comment)*

**8. Approval of Minutes from the November 15, 2022 Regular Meeting**

*Discussion and action.*

*Attachment: November 15, 2022 RBOC Regular Meeting Minutes*

*(Public Comment)*

**9. Announcements, Comments, Questions, and Future Agenda Items**

*Discussion and possible action.*

*(Public Comment)*

*RBOC will meet on the following dates:*

- *January 17, 2023;*
- *February 14, 2023; and*
- *March 14, 2023.*

*RBOC is tracking the following topics and issues as potential Future Agenda Items:*

- A. *A Request that Sewer System Improvement Program (SSIP) Quarterly reports include information on the Stormwater Management System, and details on the bidding climate and possible cost increases;*
- B. *SFPUC: Wastewater System Improvement Program Update;*
- C. *SFPUC: Power Enterprise and Clean Power SF Update;*
- D. *SFPUC: State Federal Loan Updates;*
- E. *SFPUC: Staff Report: Environmental Justice;*
- F. *RBOC: Acquiring consultant to examine expected performance of complete projects;*
- G. *RBOC: Discussion on the 2015 report, entitled "[Evaluation of Lessons Learned from the WSIP Program](#)," to identify procedures and reporting processes from the Water System Improvement Program which may be applied to SSIP;*
- H. *SFPUC: Discussion of Finding 2 of the [SFPUC Performance Audit of Select Revenue Bond Expenditures dated December 23, 2021](#)*  
*Finding 2: "The Quality Assurance Audit Function Was Not Operational From June 2017 Through November 2020"*  
*(Stephen Robinson, AGM of Infrastructure)*  
*(May be scheduled for a regular meeting in April 2023)*

**10. Adjournment**

### Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these documents, please contact:

RBOC Clerk, City Hall,  
1 Dr. Carlton B. Goodlett Place,  
Room 244, San Francisco, CA 94102  
[rbooc@sfgov.org](mailto:rbooc@sfgov.org)  
(415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:  
[http://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=97](http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97)

### Meeting Procedures

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Commissioners by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Wilson Ng or Arthur Khoo at (415) 554-5184. AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Wilson Ng o Arthur Khoo (415) 554-5184. PAUNAWA: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay sa (415) 554-5184.

### Americans with Disabilities Act (ADA)

Revenue Bond Oversight Committee meetings are held at the Public Utilities Commission, 525 Golden Gate Avenue, San Francisco, CA. The hearing rooms at the Public Utilities Commission are specified on the agenda and are wheelchair accessible. To request sign language interpreters, readers, large print agendas or other accommodations, please call (415) 554-5184. Requests made at least 48 hours in advance of the meeting will help to ensure availability.

### **Know Your Rights Under The Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at <http://www.sfbos.org/sunshine>.

### **Ethics Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; website <http://www.sfgov.org/ethics>. Under Campaign and Governmental Conduct Code, Section 1.127, no person or entity with a financial interest in a land use matter pending before the Board of Appeals, Board of Supervisors, Building Inspection Commission, Commission on Community Investment and Infrastructure, Historic Preservation Commission, Planning Commission, Port Commission, or the Treasure Island Development Authority Board of Directors, may make a campaign contribution to a member of the Board of Supervisors, the Mayor, the City Attorney, or a candidate for any of those offices, from the date the land use matter commenced until 12 months after the board or commission has made a final decision, or any appeal to another City agency from that decision has been resolved. For more information about this restriction, visit [www.sfethics.org](http://www.sfethics.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; website [www.sfgov.org/ethics](http://www.sfgov.org/ethics).



**Office of the Controller**  
City Services Auditor

Ben Rosenfield, Controller  
Todd Rydstrom, Deputy Controller

**City Services Auditor**  
FY 2021-22 Bill YE Adjustment

Department: PUC - Public Utilities Commission (RBOC)

<b>Summary</b>					
CON Account Code: 486740					
		<b>Budget</b>	<b>Year to Date Charges</b>	<b>Q1 - Q4 Adj</b>	<b>Balance</b>
<b>FY22</b>	581130~26300~232396~17324~10024240~0001	\$42,466	\$42,466	\$0	\$0
<b>FY22</b>	581130~26310~232396~17324~10024240~0001	\$71,435	\$71,435	\$0	\$0
<b>FY22</b>	581130~26320~232396~17324~10024240~0001	\$175,735	\$175,735	\$0	\$0
<b>FY22</b>	581130~20450~229267~17324~10024240~0002	\$86,230	\$86,230	\$0	\$0
<b>FY22</b>	581130~26300~232396~17324~10024240~0001	\$69,199	\$69,199	\$3,424	-\$3,424
<b>Total</b>		\$445,065	\$445,065	\$3,424	-\$3,424
<b>YE Adjustments</b>					
<b><u>Audit/Project</u></b>		<b><u>Hours</u></b>		<b><u>Diff of Rate of \$7.5/HR</u></b>	
Yearend Adjustment - Rate Adjustment from \$165 to 172.50 an hour (Q1 Actual - *Q4 Projection) Total hours 261.00		261.00		\$1,958	
<b>Total Rate Adjustment</b>				\$1,958	
<b><u>Audit/Project</u></b>		<b><u>Hours</u></b>		<b><u>Rate of \$172.50/HR</u></b>	
Q4 Actuals	PUC RBOC Audit Contract Overnight 2 of 3, Total Hours 8.5 unbilled (38.50 Actuals Hrs - 30 Projected Hrs)	8.50		\$1,466	
<b>Total Hours Adjustment</b>				\$1,466	
<b>Total Adjustment</b>				<b>\$3,424</b>	