



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

REMOTE MEETING

**Listen/Public Call-In Phone Number
(415) 906-4659
Conference ID: 572 420 636 #**

December 14, 2021 - 9:00 AM

Regular Meeting

Remote Access to Information and Participation

On March 17, 2020, the Board of Supervisors authorized their Board and Committee meetings to convene remotely (via Microsoft Teams) and will allow remote public comment via teleconference.

Members of the public may participate by phone or may submit their comments by email to: RBOC@sfgov.org; all comments received will be made a part of the official record. Revenue Bond Oversight Committee agendas and their associated documents are available at: <https://sfpuc.org/about-us/boards-commissions-committees/revenue-bond-oversight-committee>

As the COVID-19 disease progresses, please visit the Board's website (www.sfbos.org) regularly to be updated on the current situation as it affects the legislative process. For more information contact Assistant Clerk Victor Young at (415) 554-7723.

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC’s water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC’s goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. **Call to Order, Roll Call, and Agenda Changes**

Members:

- Seat 1 Ettore Leale, Chair
- Seat 2 Lars Kamp
- Seat 3 Vacant
- Seat 4 Vacant
- Seat 5 Vacant
- Seat 6 Christina Tang
- Seat 7 Reuben Holober

Chair Leale called the meeting to order at 9:02 a.m. On the call of the roll, Chair Leale and Members Kamp, Tang, and Holober were noted present. A quorum was present.

There were no agenda changes.

2. **RBOC: Findings to Allow Teleconferenced Meetings During Declared Emergency**

Proposed Motion: ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Chair Leale, seconded by Member Kamp, moved to ADOPT FINDINGS as required by Assembly Bill 361 that 1) the Committee has considered the circumstances of the state of emergency; 2) the state of emergency continues to directly impact the ability of policy body members to meet safely in person; and 3) state or local officials continue to impose or recommend measures to promote social distancing.

Public Comment:

None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober

Noes: None

3. **Public Comment:** Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

Speakers:
None.

4. **RBOC:** Audit Update

Hunter Wang (Office of the Controller); Mike Brown (SFPUC); Mark Blake (Office of the City Attorney); provided an update on the Audit and responded to questions from the Committee.

Chair Leale, seconded by Member Holober, moved that the item be CONTINUED to the RBOC January 11, 2021, meeting.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

5. **RBOC:** HKA Global Invoice No. 0000001 – for SFPUC Revenue Bond Audit from October 6, 2021 to November 9, 2021 - \$281,400.00.

Hunter Wang (Office of the Controller); Mark Blake (Office of the City Attorney) provided an update on the HKA Global Invoice and responded to questions from the Committee.

Member Kamp, seconded by Member Tang, moved to authorize payment of Invoice No. 0000001 (HKA Global).

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

6. **SFPUC:** Water Infrastructure Update

Chair Leale, seconded by Member Holober, moved to Continue the matter to January 8, 2021.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

7. **SFPUC:** Planning for next requests for proposal for contracts to acquire a consultant to examine project performance and other related audit services.

Hunter Wang (Office of the Controller); Mark Blake (Office of the City Attorney); Mike Brown (SFPUC); responded to questions from the Committee.

Chair Leale, seconded by Member Holober, moved to Continue the matter to January 11, 2022.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

8. **Approval of Minutes:** November 16, 2021, Meeting Minutes.

Member Holober, seconded by Chair Leale, moved to APPROVE the minutes as amended.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: Leale, Kamp, Tang, Holober
Noes: None

9. Announcements, Comments, Questions, and Future Agenda Items.

Upcoming Meeting Dates: January 11, 2022, February 8, 2022, and March 8, 2022.

Mike Brown (SFPUC); provided updates on site visits.

Public Comment:

David Pilpel requested minor edits to the meeting minutes for November 16, 2021.

Pending Issues:

- A. Request that SSIP Quarterly reports include information on Stormwater Management System and details on the bidding climate and possible cost increase)
- B. RBOC: Acquiring consultant to examine expected performance of complete projects.
- C. SFPUC: Staff Report: Environmental Justice
- D. SFPUC: Power Enterprise and Clean Power SF Update
- E. SFPUC: Mountain Tunnel Site Tour
- F. SFPUC: State Federal Loan Updates
- G. SFPUC: Oceanside Wastewater Plant Tour
- H. RBOC: Discussion on the 2015 report, entitled "Evaluation of Lessons Learned from the WSIP Program," procedures and reporting processes taken from WSIP applied to SSIP
- I. SFPUC: Wastewater System Improvement Program Update
- J. RBOC: Discussion on the coordination of PUC Site Tours
- K. SFPUC: Water Infrastructure Update (February 8, 2022)

No Actions Taken.

10. Adjournment

The meeting adjourned at 9:53 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved by the RBOC: January 16, 2022.