



**City and County of San Francisco**  
**Meeting Minutes - Final**  
**Budget and Finance Committee**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Connie Chan, Rafael Mandelman, Myrna Melgar*

*Clerk: Brent Jalipa*  
*(415) 554-7712 ~ [brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org)*

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**Wednesday, January 17, 2024**

**10:00 AM**

**City Hall, Legislative Chamber, Room 250**

**Regular Meeting**

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**Present:** 3 - Connie Chan, Rafael Mandelman, and Myrna Melgar

*The Budget and Finance Committee met in a regular session on Wednesday, January 17, 2024, with Chair Connie Chan presiding. Chair Chan called the meeting to order at 10:01 a.m.*

## **ROLL CALL AND ANNOUNCEMENTS**

*On the call of the roll, Chair Chan and Vice Chair Mandelman were noted present. Member Melgar was noted not present. A quorum was present.*

## **COMMUNICATIONS**

*Brent Jalipa, Budget and Finance Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email ([brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org)) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.*

## **AGENDA CHANGES**

*There were no agenda changes.*

## REGULAR AGENDA

*Member Melgar was noted present at 10:03 a.m.*

**231238 [Accept and Expend Grant - Retroactive - California Department of Social Services - Complex Care Capacity Building Allocation - Not to Exceed \$360,570]  
Sponsors: Mayor; Mandelman**

Resolution retroactively authorizing the Department of Juvenile Probation to accept and expend a grant allocation from the California Department of Social Services in the amount of \$360,570 for the period of October 1, 2021, through September 30, 2026, for Intensive Foster Care and Family Preservation Services. (Juvenile Probation Department)

11/28/23; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Seth Kilbourn (Juvenile Probation Department); provided an overview and responded to questions raised throughout the discussion.*

*Supervisor Mandelman requested to be added as a co-sponsor.*

**Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

**231237 [Accept and Expend Grant - Retroactive - Overdose Prevention Initiative - California Department of Public Health - Substance and Addiction Prevention Branch - Amendment to Annual Salary Ordinance - Fiscal Years 2023-2024 and 2024-2025 - \$1,086,740.83]**

**Sponsors: Mayor; Mandelman**

Ordinance retroactively authorizing the Office of the Chief Medical Examiner to accept and expend a grant in the amount of \$1,086,740.83 from the California Department of Public Health, Substance and Addiction Prevention Branch; and authorizing the addition of grant-funded temporary Class 2403 Forensic Laboratory Analyst, Class 2456 Forensic Toxicologist, and Class 2457 Forensic Toxicologist Supervisor positions, as required, for the period beginning December 1, 2023, through June 30, 2028. (Medical Examiner/Coroner)

12/12/23; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 1/11/2024.

*Heard in Committee. Speakers: Dr. Luke Rodda (Office of the Chief Medical Examiner); Sophie Hayward (Office of the City Administrator); provided an overview and responded to questions raised throughout the discussion.*

*Supervisor Mandelman requested to be added as a co-sponsor*

**Chair Chan moved that this Ordinance be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE, on Page 1, Lines 4-11, to read 'Ordinance retroactively authorizing the Office of the Chief Medical Examiner to accept and expend a grant in the amount of \$1,086,740.83 from the California Department of Public Health, Substance and Addiction Prevention Branch; and amending Ordinance No. 145-23 (Annual Salary Ordinance for Fiscal Years (FYs) 2023-2024 and 2024-2025) to provide for the addition of grant-funded Class 2403 Forensic Laboratory Analyst, Class 2456 Forensic Toxicologist, and Class 2457 Forensic Toxicologist Supervisor positions, as required, for the period beginning December 1, 2023, through June 30, 2028.'; on Page 3, Lines 2-3, by adding '; Amendment to Annual Salary Ordinance for Fiscal Years 2023-2024 and 2024-2025' after '2027-2028'; on Page 3, Lines 24-25, by adding '(b) Ordinance No. 145-23 (Annual Salary Ordinance File No. 230645 for FYs 2023-2024, and 2024-2025) is hereby amended to add the positions as listed above.'; and by making clarifying and conforming amendments. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

Ordinance retroactively authorizing the Office of the Chief Medical Examiner to accept and expend a grant in the amount of \$1,086,740.83 from the California Department of Public Health, Substance and Addiction Prevention Branch; and amending Ordinance No. 145-23 (Annual Salary Ordinance for Fiscal Years (FYs) 2023-2024 and 2024-2025) to provide for the addition of grant-funded Class 2403 Forensic Laboratory Analyst, Class 2456 Forensic Toxicologist, and Class 2457 Forensic Toxicologist Supervisor positions, as required, for the period beginning December 1, 2023, through June 30, 2028. (Medical Examiner/Coroner)

**Chair Chan moved that this Ordinance be CONTINUED AS AMENDED to the Budget and Finance Committee meeting of January 24, 2024. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

**231054 [Authorization of American Registry for Internet Numbers Agreements with Department of Technology]**

Ordinance approving contracts between the City and the American Registry for Internet Numbers, LTD. (ARIN) for the registration of the City's internal network and the public-facing network Internet Protocol addresses, and granting waivers of specified contract-related requirements in the Administrative Code for this transaction. (Department of Technology)

10/16/23; RECEIVED FROM DEPARTMENT.

10/24/23; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 11/23/2023.

*Heard in Committee. Speaker: Brian Roberts (Department of Technology); provided an overview and responded to questions raised throughout the discussion.*

**Chair Chan moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

*Chair Chan requested File Nos. 231277 and 231222 be called together.*

**231277 [Accept and Expend Grant - Retroactive - John D. and Catherine T. MacArthur Foundation - Safety and Justice Challenge - \$1,200,000]**

**Sponsors: Mayor; Mandelman**

Resolution retroactively authorizing the Office of the District Attorney of the City and County of San Francisco to accept and expend a grant in the amount of \$1,200,000 from the John D. and Catherine T. MacArthur Foundation, for the grant period of January 1, 2023, through December 31, 2025, to support and sustain the City and County of San Francisco's comprehensive efforts to reduce jail incarceration and racial and ethnic disparities in jail usage as a site in the Safety and Justice Challenge. (District Attorney)

12/12/23; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speakers: Tara Agnese and Tina Nunes Ober (Office of the District Attorney); provided an overview and responded to questions raised throughout the discussion.*

*Supervisor Mandelman requested to be added as a co-sponsor.*

**Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

**231222 [Accept and Expend Grant - Retroactive - State of California - Board of State and Community Corrections - Organized Retail Theft Vertical Prosecution Program - Amendment to the Annual Salary Ordinance - FY2023-2024 and FY2024-2025 - \$2,050,000]**

**Sponsors: Mayor; Mandelman and Melgar**

Ordinance retroactively authorizing the Office of the District Attorney to accept and expend a grant in the amount of \$2,050,000 from the State of California, Board of State and Community Corrections, to fund the Organized Retail Theft Vertical Prosecution Grant Program; and amending Ordinance No. 145-23 (Annual Salary Ordinance, File No. 230645 for Fiscal Years (FYs) 2023-2024 and 2024-2025) to provide for the addition of one grant-funded position in Class 8177 Attorney-Civil/Criminal (FTE 1.0) and one grant-funded position in Class 8550 District Attorney's Investigator-SFERS (FTE 1.0) at the Office of the District Attorney for the grant agreement period of October 1, 2023, through June 1, 2027. (District Attorney)

11/28/23; ASSIGNED UNDER 30 DAY RULE to Budget and Finance Committee, expires on 12/28/2023.

*Heard in Committee. Speakers: Tara Agnese and Tina Nunes Ober (Office of the District Attorney); provided an overview and responded to questions raised throughout the discussion.*

*Supervisor Melgar requested to be added as a co-sponsor.*

**Chair Chan moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

**231196 [Adopting a Fixed Two-Year Budget in Multiple City Departments, FY 2024-2025 and FY 2025-2026]**

**Sponsor: Mayor**

Resolution adopting a fixed two-year budgetary cycle for the following City departments: Airport, Port, and Public Utilities Commission for Fiscal Years (FY) 2024-2025 and 2025-2026; defining terms and setting deadlines.

11/14/23; RECEIVED AND ASSIGNED to Budget and Finance Committee.

*Heard in Committee. Speaker: Anna Duning, Budget Director (Mayor's Office of Public Policy and Finance); provided an overview and responded to questions raised throughout the discussion.*

**Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

**231284 [Hearing - Five Year Financial Plan Update and Mayor's Budget Instructions]****Sponsor: Chan**

Hearing on the City and County of San Francisco's Five Year Financial Plan Update Fiscal Year (FY) 2024-2025 through FY2027-2028, and the Mayor's Budget Instructions for FY2024-2025 and FY2025-2026; and requesting the Controller and the Mayor's Budget Director to report.

12/12/23; RECEIVED AND ASSIGNED to Budget and Finance Committee.

12/15/23; REFERRED TO DEPARTMENT. Referred to the Office of the Controller and Mayor's Office of Public Policy and Finance for informational purposes and requesting the departments to report.

*Heard in Committee. Speakers: Anna Duning, Budget Director, and Carol Lu (Mayor's Office of Public Policy and Finance); provided an overview and responded to questions raised throughout the discussion. Marnie Regen (Larkin Street Youth Services); Janis Connallon (Safe and Sound); Hope Kamer (Compass Family Services); Shanel Brown (Our Tribal Early Education Center); Maria Luz Torre (Parent Voices); spoke on various concerns relating to the hearing matter.*

**Chair Chan moved that this Hearing be HEARD AND FILED. The motion carried by the following vote:**

Ayes: 3 - Chan, Mandelman, Melgar

## ADJOURNMENT

*There being no further business, the Budget and Finance Committee adjourned at the hour of 11:44 a.m.*

*N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.*