

1 [Cost of Living Adjustment to the Contract for Budget and Legislative Analyst Services -  
2 FY2023-2024 - \$3,121,318]

3 **Motion enacting a 4.75% cost of living adjustment (COLA) to the base Fiscal Year (FY)**  
4 **2022-2023 contract amount of \$2,979,318 for Budget and Legislative Analyst Services,**  
5 **to be effectuated as of July 1, 2023, resulting in a new FY 2023-2024 contract amount of**  
6 **\$3,121,318 an increase of \$142,000; and directing the Clerk of the Board to take all**  
7 **necessary administrative action to amend the contract accordingly.**

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9 WHEREAS, A Request for Proposal (“RFP”) was issued on April 14, 2021, and the City  
10 selected Harvey M. Rose Associates, LLC as the highest qualified scorer pursuant to the  
11 RFP; and

12 WHEREAS, The term of the contract is from January 1, 2022, through December 31,  
13 2025, with one option to renew the contract for an additional period of six years; and

14 WHEREAS, The contract for Budget and Legislative Analyst Services allows the  
15 contractor to request a cost of living adjustment (COLA) to their billing rates at least 60 days in  
16 advance of each January 1 anniversary date of the contract; and

17 WHEREAS, The Budget Analyst Joint Venture submitted a request for a 4.75% COLA  
18 to their contract, to be effectuated as of July 1, 2023; and

19 WHEREAS, The compensation provision of the contract establishes a not to exceed  
20 amount of \$2,979,318 per fiscal year beginning in FY 2022-23 unless the Board of  
21 Supervisors adopts a Motion enacting a COLA; now, therefore, be it

22 **MOVED, That the Board of Supervisors enact a 4.75% COLA to the FY 2022-23 base**  
23 **contract of \$2,979,318 for Budget and Legislative Analyst Services, to be effective on July 1,**  
24 **2023, resulting in a new base contract in FY 2023-24 of not to exceed \$3,121,318 an increase**

1 of \$142,000; and directs the Clerk of the Board to take all necessary administrative action to  
2 amend the contract accordingly.

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# City and County of San Francisco

## Tails

### Motion: M23-107

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 230744

**Date Passed:** July 18, 2023

Motion enacting a 4.75% cost of living adjustment (COLA) to the base Fiscal Year (FY) 2022-2023 contract amount of \$2,979,318 for Budget and Legislative Analyst Services, to be effectuated as of July 1, 2023, resulting in a new FY 2023-2024 contract amount of \$3,121,318 an increase of \$142,000; and directing the Clerk of the Board to take all necessary administrative action to amend the contract accordingly.

July 12, 2023 Budget and Finance Committee - RECOMMENDED

July 18, 2023 Board of Supervisors - APPROVED

Ayes: 11 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

File No. 230744

I hereby certify that the foregoing Motion was APPROVED on 7/18/2023 by the Board of Supervisors of the City and County of San Francisco.



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Angela Calvillo  
Clerk of the Board