

[Accept and Expend Grant - Retroactive - The Andrew W. Mellon Foundation - Expanding Information Access for Incarcerated People Project - Amendment to the Annual Salary Ordinance for FYs 2024-2025 and 2025-2026 - \$1,966,000]

Ordinance retroactively authorizing the San Francisco Public Library to accept and expend a grant award in the amount of \$1,966,000 from the Andrew W. Mellon Foundation for the Jail and Reentry Services Program for the period of November 1, 2024, through December 31, 2027; and amending Ordinance No. 191-24 (Annual Salary Ordinance File No. 240596 for Fiscal Years (FYs) 2024-2025 and 2025-2026) to provide for the addition of one grant-funded full-time position in Class 3630 Librarian 1 (1.0 FTE), one grant-funded full-time position in Class 1822 Administrative Analyst (1.0 FTE), and one grant-funded full-time position in Class 1823 Senior Administrative Analyst (1.0 FTE) at the Public Library for the period of January 1, 2025, though June 30, 2026.

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
Additions to Codes are in single-underline italics Times New Roman font.
Deletions to Codes are in ~~strikethrough italics Times New Roman font~~.
Board amendment additions are in double-underlined Arial font.
Board amendment deletions are in ~~strikethrough Arial font~~.
Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings.

(a) The San Francisco Public Library (hereafter “the Library”) partnered with the American Library Association to apply for a grant from the Andrew W. Mellon Foundation (hereafter “Mellon Foundation”).

1 (b) On December 10, 2024, the Mellon Foundation sent the Library an award letter for
2 grant funding in the amount of \$1,966,000 in support of the Library's Jail and Reentry
3 Services (JARS) program's project "Expanding Information Access for Incarcerated People"
4 (hereafter "the JARS project").

5 (c) The JARS project will draw on the expertise of Library staff to create infrastructure
6 that will expand access to library resources and materials for people who are incarcerated.

7 (d) The award period is from November 1, 2024 to December 31, 2027.

8 (e) The grant will fund continued documentation of library services and information that
9 support people who are incarcerated, including the expansion of an online map that shows
10 where services occur. This map can be used by support networks of incarcerated people to
11 identify existing resources and better advocate for services. The grant will also enable Library
12 staff to provide guidance for digital literacy programming for people in the process of reentry
13 following incarceration, in partnership with the American Library Association.

14 15 **Section 2. Authorization to Accept and Expend Grant Funds.**

16 (a) The Board of Supervisors hereby authorizes the Library to accept and expend, on
17 behalf of the City and County of San Francisco, grant funds from the Mellon Foundation in the
18 amount of \$1,966,000.

19 (b) The Board of Supervisors hereby authorizes the Library to maximize use of
20 available grant funds on program expenditures by not including indirect costs in the grant
21 budget, and waiving indirect costs.

22 (c) The grant may only be directed toward activities related to the "Expanding
23 Information Access for Incarcerated People" initiative.

24 (d) Any interest earned on the grant funds shall also be accepted and expended on the
25 Library's funded activities.

Section 3. Grant funded positions; Amendment to the Annual Salary Ordinance for Fiscal Years 2024-2025 and 2025-2026.

The hereinafter designated sections of Ordinance No. 191-24 (Annual Salary Ordinance File No. 240596) for Fiscal Years 2024-2025 and 2025-2026 are hereby amended to add three (3) full-time positions (3.0 FTE) to the Library as follows:

Amendment	No. of Positions	Class	Compensation Schedule	Department
Add in FY24-25	1.0 FTE	3630 Librarian I	\$4,607 bi-weekly	SFPL
Add in FY24-25	1.0 FTE	1822 Administrative Analyst	\$4,720 bi-weekly	SFPL
Add in FY24-25	1.0 FTE	1823 Senior Administrative Analyst	\$5,500 bi-weekly	SFPL
Add in FY25-26	1.0 FTE	3630 Librarian I	\$4,607 bi-weekly	SFPL
Add in FY25-26	1.0 FTE	1822 Administrative Analyst	\$4,720 bi-weekly	SFPL
Add in FY25-26	1.0 FTE	1823 Senior Administrative Analyst	\$5,500 bi-weekly	SFPL

APPROVED AS TO FORM:
DAVID CHIU, City Attorney

APPROVED AS TO CLASSIFICATION
DEPARTMENT OF HUMAN RESOURCES

By: /s/
Jen Huber
Deputy City Attorney

By: /s/
Carol Isen
Human Resources Director

APPROVED:

/s/ Benjamin McCloskey
Mayor's Office

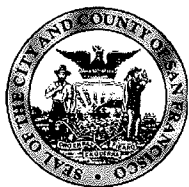
APPROVED:

/s/Jocelyn Quintos
Controller

RECOMMENDED:

/s/
Michael Lambert
City Librarian

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City and County of San Francisco

Tails Ordinance

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 250096

Date Passed: March 11, 2025

Ordinance retroactively authorizing the San Francisco Public Library to accept and expend a grant award in the amount of \$1,966,000 from the Andrew W. Mellon Foundation for the Jail and Reentry Services Program for the period of November 1, 2024, through December 31, 2027; and amending Ordinance No. 191-24 (Annual Salary Ordinance File No. 240596 for Fiscal Years (FYs) 2024-2025 and 2025-2026) to provide for the addition of one grant-funded full-time position in Class 3630 Librarian 1 (1.0 FTE), one grant-funded full-time position in Class 1822 Administrative Analyst (1.0 FTE), and one grant-funded full-time position in Class 1823 Senior Administrative Analyst (1.0 FTE) at the Public Library for the period of January 1, 2025, through June 30, 2026.

February 26, 2025 Budget and Finance Committee - RECOMMENDED

March 04, 2025 Board of Supervisors - PASSED ON FIRST READING

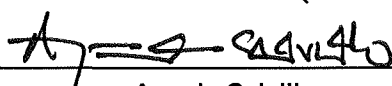
Ayes: 10 - Chan, Chen, Dorsey, Engardio, Mahmood, Mandelman, Melgar, Sauter, Sherrill and Walton
Excused: 1 - Fielder

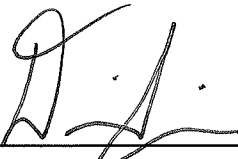
March 11, 2025 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Chan, Chen, Dorsey, Engardio, Fielder, Mahmood, Mandelman, Melgar, Sauter, Sherrill and Walton

File No. 250096

I hereby certify that the foregoing
Ordinance was **FINALLY PASSED** on
3/11/2025 by the Board of Supervisors of the
City and County of San Francisco.


Angela Calvillo
Clerk of the Board


Daniel Lurie
Mayor

3.14.25
Date Approved