Ordinance amending the Building Code to require vacant or abandoned commercial storefront owners to pay annual registration fees at the time of registration, require annual inspections of registered vacant or abandoned storefronts, and update the penalty for violations of the requirement to register vacant or abandoned commercial storefronts; and affirming the Planning Department’s determination under the California Environmental Quality Act.

NOTE: Unchanged Code text and uncodified text are in plain Arial font. Additions to Codes are in single-underline italics Times New Roman font. Deletions to Codes are in strikethrough italics Times New Roman font. Board amendment additions are in double-underline Arial font. Board amendment deletions are in strikethrough Arial font. Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings.

(a) The Planning Department has determined that the actions contemplated in this ordinance comply with the California Environmental Quality Act (California Public Resources Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of Supervisors in File No. 181213 and is incorporated herein by reference. The Board affirms this determination.

(b) The Building Inspection Commission considered this ordinance on January 14, 2019, at a duly noticed public hearing, pursuant to Charter Section D3.750-5.
Section 2. Chapter 1A of the Building Code is hereby amended by revising Sections
103A (more particularly Section 103A.5 and its subparts) and 110A (more particularly Table
1A-K), to read as follows:

**SEC. 103A – VIOLATIONS**

103A.5 Vacant or Abandoned Commercial Storefronts – Annual Registration;
Registration Fees; Maintenance and Security Requirements.

103A.5.1 Definitions. For the purposes of Section 103A.5, including Sections
103A.5.1-103A.5.3-6Z:

**VACANT OR ABANDONED.** A Commercial Storefront shall be Vacant or
Abandoned if it (1) is unoccupied and unsecured; or (2) is unoccupied and secured by
boarding or other similar means; or (3) is unoccupied and unsafe as defined in Section 102A
of this Code; or (4) is unoccupied and has multiple code violations; or (5) has been
unoccupied for over 30 days. Notwithstanding the foregoing sentence, a Commercial
Storefront shall not be considered Vacant or Abandoned if

(1) There is a valid building permit for repair, rehabilitation, or construction of the
Commercial Storefront and the owner completes the repair, rehabilitation, or construction
within one year from the date the initial permit was issued, unless the Department, in its sole
discretion, determines that the owner needs additional time to complete the repair,
rehabilitation, or construction of the Commercial Storefront; or

(2) The owner or leaseholder has filed an application for, and is actively seeking to
obtain, authorization, permits, or a license required by state or local law permitting the lawful
use and occupancy of the Commercial Storefront.
(3) The Commercial Storefront complies with all provisions of state and local law, does not contribute to blight as defined in Chapter 80 of the Administrative Code, is ready for occupancy, and the owner provides evidence satisfactory to the Department that the Commercial Storefront is actively being offered for sale, lease, or rent. Satisfactory evidence shall include, but is not limited to, evidence that the owner has hired a real estate agent or other rental agent who advertises and promotes the Commercial Storefront for rent, lease, or sale, or proof that the Commercial Storefront is offered for sale on the Multiple Listing Service or any other comparable real estate listing service.

103A.5.2 Property owner's obligation to register a vacant or abandoned commercial storefront; registration fee. The owner of a Vacant or Abandoned Commercial Storefront shall, within 30 days after it has become vacant or abandoned, register the Commercial Storefront with the Department on a form provided by the Department. The form shall describe the methods by which the owner has secured the Commercial Storefront against unauthorized entry, provide a contact phone number for the Commercial Storefront owner or party responsible for maintenance of the Commercial Storefront, state the most recent legal use of the Commercial Storefront, state the square footage of the Commercial Storefront, declare any future plans for the Commercial Storefront, state whether there is fire and liability insurance coverage, and provide such other information as the Department may require. The owner shall pay an annual A-registration fee, which shall be due when the owner submits the registration form to the Department shall be due 270 days after the Commercial Storefront has become vacant or abandoned, unless the Director has issued a notice to register under Section 103A.5.4, in which case the registration fee shall be due 270 days after the issuance of the notice ("registration payment deadline"). The registration payment deadline will serve as the date for subsequent calculating an annual renewal of registration each fee which shall be paid every year the Commercial Storefront remains Vacant or Abandoned ("annual renewal date"). The annual registration fee shall be paid on or before the annual renewal date. However, if the owner rents the
Commercial Storefront to a tenant who occupies the premises in a manner that complies with all provisions of state and local law prior to the registration payment deadline, the Commercial Storefront shall be removed from the Department’s registry and the owner shall be refunded up to half a prorated amount of the registration fee based on any remaining days before the Commercial Storefront’s annual renewal date need not pay the registration fee. The registration fee shall be equal to the amount due under Section 103A.4.2 of this Code. See Section 110A, Table 1A-J for applicable fees.

103A.5.3 Annual Report
Inspections. The owner of a registered Vacant or Abandoned Commercial Storefront Department shall provide a report from a licensed professional confirming the storefront’s interior and exterior has been maintained, as specified in Sections 103A.4.5.1 and 103A.4.5.2, pursuant to Section 102A.3 of this Code (“annual report”). Annual inspections of registered Vacant or Abandoned Commercial Storefronts to confirm they remain safe and do not pose a hazard (“annual inspection”). The annual report inspection shall be performed within 60 days of a registered Vacant or Abandoned Commercial Storefront’s annual renewal date be provided to the Department when the owner renews the storefront’s registration and pays the annual renewal fee. See Section 110A, Table 1A-G.

103A.5.4 Maintenance of vacant or abandoned commercial storefront registry.
The Department shall maintain a registry of all Vacant or Abandoned Commercial Storefronts within the City and shall furnish a copy of the registry to the Office of Economic and Workforce Development at least once per fiscal quarter.

103A.5.5 Notice. Whenever the Director has probable cause to believe, based upon an inspection, complaint, or report from another agency of the City or other governmental agency, that a Commercial Storefront is Vacant or Abandoned and has not been registered as required by Section 103A.5.2, the Director shall serve the owner of record, as shown on the Supervisors Fewer; Yee, Mandelman, Peskin, Stefani, Safai, Ronen, Walton, Haney, Brown, Mar BOARD OF SUPERVISORS
Assessor's Records, or authorized agent with a written notice requiring the owner to register the Commercial Storefront with the Department as Vacant or Abandoned and pay the registration fee within the period of time specified in the notice, which shall be no greater than 30 days. The Department shall issue a Notice of Violation ("NOV") pursuant to Section 102A.4 of this Code to owners that fail to register within the period of time specified in the notice. See Section 110, Table 1A-K. Failure to register vacant commercial storefront, for the applicable penalty. Additionally, the owner shall pay the associated registration fee within 270 days of the issuance of the notice to register if required by Section 103A.5.2.

103A.5.56 Sign posting, maintenance, security, and insurance. All requirements listed in Sections 103A.4.4-103A.4.6 of this Code shall also apply to Vacant or Abandoned Commercial Storefronts. All such requirements shall be fulfilled by the owner within 30 days of the Commercial Storefront becoming Vacant or Abandoned, or within 30 days of the issuance of notice to register, regardless of the owner's intentions to rent the Commercial Storefront before the registration payment deadline lapses.

103A.5.67 Violation a public nuisance; enforcement. A Commercial Storefront in violation of this Section 103A.5, including Sections 103A.5.1-103A.5.76, is deemed to be a public nuisance and subject to enforcement by the Department and penalties under Sections 102A and 103A and Section 110, Table 1A-K of this Code or other applicable sections of the Municipal Code.

SEC. 110A – SCHEDULE OF FEE TABLES

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TABLE 1A-K – PENALTIES, HEARINGS, CODE ENFORCEMENT ASSESSMENTS

1. Abatement Appeals Board hearing, filing fee $158.10 per case
12. Failure to register vacant commercial storefront 4 times the registration fee

Section 3. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor’s veto of the ordinance.

Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the “Note” that appears under the official title of the ordinance.

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: ROBB W. KAPLA
Deputy City Attorney
File Number: 181213       Date Passed: March 12, 2019

Ordinance amending the Building Code to require vacant or abandoned commercial storefront owners to pay annual registration fees at the time of registration; require annual inspections of registered vacant or abandoned storefronts; update the penalty for violations of the requirement to register vacant or abandoned commercial storefronts; and affirming the Planning Department’s determination under the California Environmental Quality Act.

February 04, 2019 Land Use and Transportation Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

February 04, 2019 Land Use and Transportation Committee - CONTINUED AS AMENDED

February 25, 2019 Land Use and Transportation Committee - RECOMMENDED

March 05, 2019 Board of Supervisors - PASSED ON FIRST READING
  Ayes: 11 - Brown, Fewer, Haney, Mandelman, Mar, Peskin, Ronen, Safai, Stefani, Walton and Yee

March 12, 2019 Board of Supervisors - FINALLY PASSED
  Ayes: 11 - Brown, Fewer, Haney, Mandelman, Mar, Peskin, Ronen, Safai, Stefani, Walton and Yee
I hereby certify that the foregoing Ordinance was FINALLY PASSED on 3/12/2019 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

London N. Breed
Mayor

3/12/19
Date Approved