Ordinance amending the Administrative Code and Campaign and Governmental Conduct Code to establish the position of Executive Director of the Office of Chief Medical Examiner, and to establish a division of responsibilities in that Office between the Executive Director and the Chief Medical Examiner.

NOTE: Unchanged Code text and uncodified text are in plain Arial font. Additions to Codes are in single-underline italics Times New Roman font. Deletions to Codes are in strikethrough italics Times New Roman font. Board amendment additions are in double-underlined Arial font. Board amendment deletions are in strikethrough Arial font. Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Article XVII of Chapter 2A of the Administrative Code is hereby amended by revising Section 2A.250, to read as follows:

ARTICLE XVII:

DEPARTMENT OF THE MEDICAL EXAMINER

SEC. 2A.250. OFFICE OF THE CHIEF MEDICAL EXAMINER.

(a) The Office of the Chief Medical Examiner. There shall be an Office of the Chief Medical Examiner that shall carry out the functions and duties set forth in California Government Code Sections 27460 et seq., as may be amended from time to time, as well as any other functions assigned to the Office by State law, by ordinance, or by the City Administrator provided that those duties are consistent with the Office’s duties under State law and are otherwise permitted under local law.
(b) **Appointment and Removal of Chief Medical Examiner and Executive Director.** The City Administrator, with the concurrence of the Mayor, shall appoint and may remove a Chief Medical Examiner who shall meet the qualifications for Chief Medical Examiner as provided by state law. The City Administrator also shall appoint and may remove an Executive Director. The Executive Director shall not be required to meet the qualifications of a Chief Medical Examiner.

(c) **Duties and Functions of the Chief Medical Examiner and Executive Director.** The Chief Medical Examiner shall appoint and supervise the work and performance of all assistant or deputy medical examiners in the Office, and shall be responsible for making all final decisions assigned to a medical examiner or coroner under California Government Code Sections 27460 et seq., as may be amended from time to time. The Chief Medical Examiner shall serve as department head and appointing officer for the Office, and shall be responsible for administrative supervision of all employees of the Office including the Chief Medical Examiner and shall succeed to all of the duties of the Coroner. The Executive Director shall appoint all employees in the Office, except the positions of assistant or deputy medical examiner. The City Administrator may assign additional duties to the Executive Director as the City Administrator deems appropriate.

(d) Whenever the position of Executive Director is vacant, the City Administrator shall assign an employee in the Office or in the General Services Agency to assume the duties and responsibilities of the Executive Director set forth in this Section 2A.250 on an interim basis until the City Administrator appoints an Executive Director.

(e) The Office Department shall include such other officers and employees as are authorized pursuant to the budgetary and fiscal provisions of the Charter.

(b) **Duties and Functions.** The Office of the Chief Medical Examiner Department shall be responsible for the duties of the Medical Examiner as provided by state law, and such other duties and functions as assigned pursuant to the Charter or by ordinance.
Section 2. Chapter 1 of Article III of the Campaign and Governmental Conduct Code is hereby amended by revising Section 3.1-251, to read as follows:

SEC. 3.1-251. GENERAL SERVICES AGENCY – CITY ADMINISTRATOR.

(a) **Disclosure Category 2.** Persons in this category shall disclose all interests in real property.

(b) **Disclosure Category 3.** Persons in this category shall disclose all investments and business positions in business entities, interests in real property, and income from any source that is subject to the regulatory, permitting, or licensing authority of the General Services Agency.

(c) **Disclosure Category 4.** Persons in this category shall disclose all investments and business positions in business entities and income from any source which provides, or contracts with the City and County of San Francisco and its Purchasing Department to provide, or has provided within the last two years, commodities or services to the City and County of San Francisco.

(d) **Disclosure Category 5.** Persons in this category shall disclose all investments and business positions in business entities and income from any source which provides, or contracts with the City and County of San Francisco to provide, or has provided within the last two years, commodities or services to either the Division of the Purchasing Department to which the person is assigned or the Department (other than the Purchasing Department) to which the person is assigned.

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<th>Designated Positions</th>
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Medical Examiner
Chief Medical Examiner 1

Executive Director 1

Administrator 1

Assistant Medical Examiner 1

*   *   *   *

Section 3. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor’s veto of the ordinance.

Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the “Note” that appears under the official title of the ordinance.

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: /s/ JON GIVNER
Deputy City Attorney
Ordinance amending the Administrative Code and Campaign and Governmental Conduct Code to establish the position of Executive Director of the Office of Chief Medical Examiner, and to establish a division of responsibilities in that Office between the Executive Director and the Chief Medical Examiner.

March 22, 2021 Rules Committee - RECOMMENDED

April 06, 2021 Board of Supervisors - PASSED ON FIRST READING
Ayes: 11 - Chan, Haney, Mandelman, Mar, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

April 13, 2021 Board of Supervisors - FINALLY PASSED
Ayes: 11 - Chan, Haney, Mandelman, Mar, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

I hereby certify that the foregoing Ordinance was FINALLY PASSED on 4/13/2021 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

London N. Breed
Mayor

Date Approved