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[Administrative Code - Small Business Commission Duties]

Ordinance amending the Administrative Code to revise the duties of the Small Business Commission by replacing the duty to coordinate an application and selection process to recognize outstanding contributions by small businesses during Small Business Month with a duty to coordinate activities to encourage the general public to support San Francisco small businesses during Small Business Month.

> **Unchanged Code text and uncodified text** are in plain Arial font. **Additions to Codes** are in *single-underline italics Times New Roman font*. **Deletions to Codes** are in strikethrough italics Times New Roman font. Board amendment additions are in double-underlined Arial font. Board amendment deletions are in strikethrough Arial font. Asterisks (\* \* \* \*) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Administrative Code is hereby amended by revising Section 2A.240, to read as follows:

## SEC. 2A.240. SMALL BUSINESS COMMISSION; POWERS AND DUTIES.

- (a) The Small Business Commission shall:
- 1. Formulate and evaluate goals, objectives, plans, and programs and set policies for the City regarding small businesses, consistent with any overall objectives established by the Mayor and the Board of Supervisors through the adoption of legislation, in order to promote the economic health of the small business community in San Francisco, its employees, and its customers;

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- 2. Develop and keep current an annual statement of purpose outlining its areas of jurisdiction, authorities, purpose and goals, subject to review and approval by the Mayor and the Board of Supervisors;
- 3. Recommend to the Mayor for submission to the Board of Supervisors rates, fees and similar charges with respect to appropriate items coming within its jurisdiction;
- 4. Prepare and recommend to the Mayor an annual budget for the Commission's activities:
- 5. Oversee grants and programs concerning and benefiting small businesses and neighborhood business districts:
- 6. Review all legislation affecting small businesses and make recommendations to the Board of Supervisors;
  - 7. Declare one month out of the year Small Business Month;
- 8. Establish an application and selection process to provide recognition during at least one public event during Small Business Month to outstanding local small businesses that contribute to the vitality of San Francisco. Solicitation for honorees shall come from the Mayor, individual members of the Board of Supervisors, individual members of the Commission, and the general public; During Small Business Month, coordinate activities to encourage the general public to support San Francisco small businesses:
- 9. Review rules and regulations adopted by City departments that affect small businesses and recommend modifications that would promote the health of small businesses;
- 10. Collect and analyze information about the small business economy in San Francisco, as well as conduct investigations under its power of inquiry into any aspect of governmental operations affecting small businesses, including holding hearings and taking testimony, and make recommendations to the Mayor or the Board of Supervisors; and

11. The Commission may adopt such rules and regulations consistent with the provisions of this Section as are necessary for the conduct of its business. Such rules and regulations shall be available for public review and comment for 10 days before they are finally adopted by the Commission.

Section 2. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor's veto of the ordinance.

Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPOVED AS TO FORM: DAVID CHIU, City Attorney

By: /s/
ANNE PEARSON
Deputy City Attorney

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## City and County of San Francisco **Tails**

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

## Ordinance

File Number:

230135

Date Passed: April 25, 2023

Ordinance amending the Administrative Code to revise the duties of the Small Business Commission by replacing the duty to coordinate an application and selection process to recognize outstanding contributions by small businesses during Small Business Month with a duty to coordinate activities to encourage the general public to support San Francisco small businesses during Small Business Month.

April 10, 2023 Rules Committee - RECOMMENDED

April 18, 2023 Board of Supervisors - PASSED ON FIRST READING

Ayes: 11 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

April 25, 2023 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

File No. 230135

I hereby certify that the foregoing Ordinance was FINALLY PASSED on 4/25/2023 by the Board of Supervisors of the City and County of San Francisco.

> Angela Calvillo Clerk of the Board

London N. Breed Mayor

**Date Approved**