Ordinance amending the Health Code to require the Department of Public Health to maintain and operate at full capacity an 55-bed adult residential facility ("ARF") with no fewer than 41 beds; and amending the Administrative Code to establish the Adult Residential Facility Working Group to advise the Board of Supervisors and the Mayor regarding resident care, training, workplace conditions, and staffing at the ARF located at 887 Potrero Avenue.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Health Code is hereby amended by adding Article 45, consisting of Sections 4501, 4502, and 4503, to read as follows:

**ARTICLE 45: CITY-OPERATED ADULT RESIDENTIAL FACILITY**

**SEC. 4501. BACKGROUND AND FINDINGS.**

(a) Adult residential facilities ("ARFs") are group care facilities that provide 24-hour nonmedical care to individuals aged 18-59 who need personal services, supervision, or assistance to support their activities of daily living. ARFs provide rooms, meals, housekeeping, supervision, storage and distribution of medications, and personal care assistance with basic activities like hygiene.
dressing, eating, and bathing. ARFs are licensed by the Community Care Licensing Division of the State Department of Social Services ("CCL").

(b) ARFs play an important role in a locality’s continuum of care by providing people with mental illness an opportunity to live in community-based housing, rather than in institutional care.

(c) A 2018 report by the California Behavioral Health Planning Council observed that due to ARF closures and a lack of new ARFs, many individuals with mental illness are not able to find sustainable community housing options with the appropriate level of care following stays in acute in-patient treatment programs, hospitals, or correctional institutions. The report concludes that the absence of community-based housing options can result in a “revolving door scenario” where people are discharged or released from an institution only to be unable to find appropriate residential care or housing. When another mental health crisis ensues, the absence of community-based housing opportunities can result in a return to high-level crisis programs, facilities, hospitals, jails/prisons, or homelessness.

(d) Since 2005, the San Francisco Department of Public Health ("DPH") has operated an ARF at 887 Potrero Avenue. This ARF has been licensed by CCL to include 55 beds.

(e) In recent years, DPH has failed to maintain staffing at a level that was sufficient to operate the ARF at 887 Potrero Avenue at full capacity. In 2018-2019, DPH asked CCL for permission to temporarily suspend from licensure a total of 41 ARF beds at 887 Potrero Avenue so that they could be used instead as emergency shelter beds for people experiencing homelessness. CCL granted DPH’s request, thereby temporarily reducing the total number of beds at this ARF from 55 to 14. CCL’s approval extends through June 30, 2020, although DPH may seek CCL approval to restore the beds for use as ARF beds prior to that date subject to CCL’s finding that DPH can meet the licensing standards required to operate the ARF at full capacity.

(f) In October 2018, CCL concluded that on a number of occasions between 2015 and 2018, DPH had failed to comply with applicable laws and regulations in its administration of the ARF.
at 887 Potrero Avenue. To bring the facility into compliance, CCL required that DPH prepare a corrective action plan, which DPH prepared and submitted to CCL on October 15, 2018 (“Corrective Action Plan”). This plan lays out the steps DPH has taken and will continue to take, including training and monitoring, to ensure that the ARF operates in full compliance with all applicable standards.

SEC. 4502. MAINTENANCE AND OPERATION OF ADULT RESIDENTIAL FACILITY.

(a) As of the effective date of this Article 45, and until March 31, 2020, DPH shall operate 28 of the beds at the ARF located at 887 Potrero Avenue as emergency shelter beds for people experiencing homelessness.

(ab) As of the effective date of this Article 45, by no later than April 1, 2020, and from that date forward, DPH shall maintain and operate at full capacity a licensed 55-bed adult residential facility with no fewer than 41 beds, and shall take all steps necessary to ensure that all 55 ARF beds at that facility are occupied by persons who meet the eligibility criteria for residence in an adult residential facility set forth in State law and in the facility’s license.

(bc) To ensure compliance with the deadlines established in subsections (a) and (b), DPH shall take immediate action to:

(1) Notify CCL of its intent to operate 541 ARF beds, and take all steps necessary to ensure licensure of all 541 ARF beds:

(2) Identify clinically appropriate alternative placements for five ARF residents, and work with those residents to facilitate their voluntary relocation.

Residents who are offered clinically appropriate alternative placements shall be given the opportunity to discuss their options with the ombudsman program before being transferred:

(23) Hire a sufficient number of qualified City staff to operate the 541 ARF beds; and

Supervisors Ronen; Haney, Walton, Peskin, Mar, Mandelman, Safai, Yee, Fewer, Preston BOARD OF SUPERVISORS
Identify residents who qualify for placement in any available ARF beds on or after April 1, 2020.

Staff from the Department of Human Resources ("DHR") shall assist DPH to immediately, and with urgency, hire qualified City staff.

DPH shall provide trauma-informed care training to all DPH staff who work at DPH's Behavioral Health Center located at 887 Potrero Ave on the following topics: trauma-informed care, patient safety, evidence-based de-escalation techniques, medication management, risk management, and first aid and cardiopulmonary resuscitation (CPR), and detention for evaluation and treatment under Section 5150 of the California Welfare and Institutions Code. These trainings shall be provided by subject matter experts who do not work at the Behavioral Health Center.

DPH shall create a forum in which management and staff of the ARF located at 887 Potrero Avenue can discuss issues relating to resident care and workplace conditions, and shall conduct an objective analysis and review of the Behavioral Health Center.

SEC. 4503. REPORTING.

Within three months of the effective date of this Article, by no later than March 31, 2020, DPH and DHR shall jointly submit to the Board of Supervisors a report summarizing the actions it has taken in compliance with this Article 45, and its objective analysis and review of the Behavioral Health Center, as referenced in subsection (f) of Section 4502, report that describes:

(a) The number of ARF beds that have been filled and the number that remain vacant;

(b) The number of personnel hired to work at the ARF; and
ARTICLE XLII: ADULT RESIDENTIAL FACILITY WORKING GROUP

SEC. 5.42-1. ESTABLISHMENT OF THE ADULT RESIDENTIAL FACILITY WORKING GROUP.

The Department of Public Health ("DPH") shall convene the Adult Residential Facility Working Group ("Working Group") to advise the Board of Supervisors and the Mayor on issues relating to resident care, training, workplace conditions, and staffing at the Adult Residential Facility ("ARF") of the Behavioral Health Center ("BHC") located at 887 Potrero Avenue.

SEC. 5.42-2. MEMBERSHIP.

(a) The Working Group shall consist of 12 members, as follows:

(1) Seats 1, 2, 3, 4, 5, and 6 shall be held by management-level employees of DPH, at least two of whom shall work at the BHC, appointed by the Director of Health;

(2) Seats 7, 8, 9, and 10 shall be held by ARF or BHC staff representatives from the Service Employees International Union 1021 ("SEIU 1021"), appointed by SEIU 1021;
(3) Seats 11 and 12 shall be held by BHC staff representatives from the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO ("Local 21"). appointed by Local 21.

(b) Appointing authorities shall make appointments to the Working Group within one month of the effective date of this Article XLI. Members of the Working Group shall serve at the pleasure of their respective appointing authorities and may be removed by the member's appointing authority at any time.

(c) Members may receive their regular salaries for time spent on the Working Group during regularly scheduled work hours. Appointees of SEIU 1021 and Local 21 shall serve on released time subject to the applicable Memorandum of Understanding provisions.

(d) Meetings of the Working Group shall be open to the public and subject to the provisions of the Ralph M. Brown Act (Government Code Sections 54950, et seq.) and the Sunshine Ordinance (Chapter 67 of the Administrative Code).

(e) Any member who misses three regular meetings of the Working Group within a six-month period without the express approval of the Working Group at or before each missed meeting shall be deemed to have resigned from the Working Group 10 days after the third unapproved absence.

SEC. 5.42-3. MEETINGS.

The Working Group shall hold its inaugural meeting not more than 30 days after at least seven members have been appointed. Following the inaugural meeting, the Working Group shall meet at least monthly.

SEC. 5.42-4. REPORTING.
The Working Group shall prepare a report every six months on matters within the scope of Section 5.42-1, and shall submit each report to the Mayor and the Board of Supervisors. The first report shall be submitted no later than March 1, 2020, and the final report shall be submitted no later than December 31, 2021.

SEC. 5.42-5. EXPIRATION.

This Article XLII, and hence the Working Group, shall expire by operation of law on December 31, 2021. After that date, the City Attorney shall cause this Article XLII to be removed from the Administrative Code.

Section 33. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor’s veto of the ordinance.

Section 34. Undertaking for the General Welfare. In enacting and implementing this ordinance, the City is assuming an undertaking only to promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an obligation for breach of which it

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is liable in money damages to any person who claims that such breach proximately caused injury.

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: ANNE PEARSON
Deputy City Attorney
Ordinance amending the Health Code to require the Department of Public Health to maintain and operate at full capacity an adult residential facility ("ARF") with no fewer than 41 beds; and amending the Administrative Code to establish the Adult Residential Facility Working Group to advise the Board of Supervisors and the Mayor regarding resident care, training, workplace conditions, and staffing at the ARF located at 887 Potrero Avenue.

October 29, 2019 Board of Supervisors - RE-REFERRED
   Ayes: 10 - Brown, Fewer, Haney, Mandelman, Mar, Peskin, Ronen, Safai, Stefani and Yee
   Excused: 1 - Walton

November 13, 2019 Government Audit and Oversight Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

November 13, 2019 Government Audit and Oversight Committee - CONTINUED AS AMENDED

November 21, 2019 Government Audit and Oversight Committee - RECOMMENDED

December 10, 2019 Board of Supervisors - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE
   Ayes: 11 - Brown, Fewer, Haney, Mandelman, Mar, Peskin, Ronen, Safai, Stefani, Walton and Yee

December 10, 2019 Board of Supervisors - PASSED ON FIRST READING AS AMENDED
   Ayes: 11 - Brown, Fewer, Haney, Mandelman, Mar, Peskin, Ronen, Safai, Stefani, Walton and Yee

December 17, 2019 Board of Supervisors - FINALLY PASSED
   Ayes: 11 - Fewer, Haney, Mandelman, Mar, Peskin, Preston, Ronen, Safai, Stefani, Walton and Yee
File No. 191102

I hereby certify that the foregoing Ordinance was FINALLY PASSED on 12/17/2019 by the Board of Supervisors of the City and County of San Francisco.

[Signature]
Angela Calvillo
Clerk of the Board

London N. Breed
Mayor

[Signature]
Date Approved
12/20/19