Resolution approving Amendment No. 3 to the agreement between Project Open Hand and the Department of Public Health (DPH), to secure food and nutrition services for low-income people living with HIV/AIDS who reside in San Francisco, to increase the agreement by $9,442,639 for an amount not to exceed $18,800,344; to extend the term by four years and nine months, from June 30, 2022, for a total agreement term of April 1, 2017, through March 31, 2027; and to authorize DPH to enter into amendments or modifications to the contract prior to its final execution by all parties that do not materially increase the obligations or liabilities to the City and are necessary to effectuate the purposes of the contract.

WHEREAS, There is a continued need to secure food and nutrition services for low-income people living with HIV/AIDS who reside in San Francisco through providing prepared meals, groceries, nutrition assessments and related services to meet their medically-indicated nutritional needs and to improve their access and engagement with nutritional health; and

WHEREAS, Through a Request for Proposals (RFP) process, RFP 9-2017, issued on January 30, 2017, DPH selected Project Open Hand to provide these services; and

WHEREAS, DPH entered into an agreement on April 1, 2017, to provide these services for four years, with the term of April 1, 2017, through March 31, 2021, in an amount not to exceed $6,258,690, and

WHEREAS, In order to add General Fund monies to the contract, and align the term of the agreement with the City’s fiscal year to better accommodate programs funded with General Fund monies, DPH amended the agreement on December 1, 2018, to extend the
term by three months from March 31, 2021, through June 30, 2021, adding $1,225,840 for an
amount not to exceed $7,484,530; and

WHEREAS, DPH amended the agreement on February 1, 2021, to extend the term by
one year from June 30, 2021, through June 30, 2022, adding $1,873,175 for an amount not to
exceed $9,357,705; and

WHEREAS, DPH wishes to continue services under that agreement for the full term
stated in the RFP of ten years; and

WHEREAS, Section 9.118 of the Charter requires approval of the Board of Supervisors
for contracts requiring anticipated expenditures exceeding $10 million; now, therefore, be it
RESOLVED, That the Board of Supervisors hereby authorizes the Director of Public
Health and the Director of the Office of Contract Administration/Purchaser, on behalf of the
City and County of San Francisco, to execute Amendment No. 3 to the agreement with
Project Open Hand to secure food and nutrition services for low-income people living with
HIV/AIDS that reside in San Francisco for an amount not to exceed $18,800,344 for a total
agreement term of April 1, 2017, through March 31, 2027; and, be it

FURTHER RESOLVED, That the Board of Supervisors authorizes the Department of
Public Health to enter into any amendments or modifications to the contract, prior to its final
execution by all parties, that the Department determines, in consultation with the City
Attorney, are in the best interests of the City, do not otherwise materially increase the
obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of
the contract, and are in compliance with all applicable laws; and be it

FURTHER RESOLVED, That within thirty (30) days of the contract being fully executed
by all parties, the Director of Health and/or the Director of the Office of Contract
Administration/Purchaser shall provide the final contacts to the Clerk of the Board for inclusion
into the official File No. 220259.
RECOMMENDED

/s/

Dr. Grant Colfax
Director of Health
Resolution approving Amendment No. 3 to the agreement between Project Open Hand and the Department of Public Health (DPH), to secure food and nutrition services for low-income people living with HIV/AIDS who reside in San Francisco, to increase the agreement by $9,442,639 for an amount not to exceed $18,800,344; to extend the term by four years and nine months, from June 30, 2022, for a total agreement term of April 1, 2017, through March 31, 2027; and to authorize DPH to enter into amendments or modifications to the contract prior to its final execution by all parties that do not materially increase the obligations or liabilities to the City and are necessary to effectuate the purposes of the contract.

May 11, 2022 Budget and Finance Committee - RECOMMENDED

May 17, 2022 Board of Supervisors - ADOPTED

Ayes: 10 - Chan, Dorsey, Mar, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton
Excused: 1 - Mandelman

File No. 220259

I hereby certify that the foregoing Resolution was ADOPTED on 5/17/2022 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

London N. Breed
Mayor

5/24/22

Date Approved