

1 [MOU Amendment - California Electronic Recording Transaction Network Authority -  
2 Recordation of Digitized Electronic Records - Term Extension]

3 **Resolution authorizing the Office of the Assessor-Recorder to execute Amendment**  
4 **No. 2 of the Memorandum of Understanding (MOU) with the California Electronic**  
5 **Recording Transaction Network Authority for AB 578 Electronic Recordation**  
6 **Implementation for recordation of digitized electronic records and certain digital**  
7 **electronic records; updating the annual costs per title based on the tier pricing plan;**  
8 **and extending the existing MOU term by 13 years from January 10, 2022, for a total**  
9 **duration of 19 years from January 11, 2016, through January 10, 2035.**

10  
11 WHEREAS, Amendment No. 2 is on file with the Clerk of the Board of Supervisors in  
12 File No. 250223, which is hereby declared to be a part of this Resolution as if set forth fully  
13 herein; and

14 WHEREAS, Charter, Section 9.118(b), requires the Board of Supervisors to approve by  
15 Resolution contracts or agreements entered into by a department, board or commission  
16 having a term in excess of ten years; and

17 WHEREAS, California Electronic Recording Transaction Network Authority (CERTNA)  
18 has developed and implemented an electronic delivery system pursuant to Assembly Bill 578  
19 (Stats. 2004, Ch. 621, Sec. 2, California Government Code, Sections 27390 et seq. (AB 578))  
20 as approved by the California State Attorney General (the CERTNA AB 578 System); the  
21 CERTNA AB 578 System has been certified by the California Attorney General, and  
22 participants in the CERTNA 578 System can accept for recordation digitized electronic  
23 records and certain digital electronic records pursuant to AB 578 and regulations issued  
24 pursuant thereto; and  
25

1 WHEREAS, The Office of the Assessor-Recorder (ASR) and the California Electronic  
2 Recording Transaction Network Authority (CERTNA) entered into a Memorandum of  
3 Understanding for AB 578 electronic recordation implementation, dated as of  
4 January 10, 2013; and

5 WHEREAS, The Office of the Assessor-Recorder (ASR) and CERTNA entered into a  
6 new Memorandum of Understanding for AB 578 electronic recordation implementation, dated  
7 as of January 18, 2017 (the "MOU"); and

8 WHEREAS, Article II, Section C of the MOU provides that the MOU shall take effect as  
9 of January 11, 2016 and shall continue in full force and effect for three years thereafter unless  
10 otherwise terminated as provided in the MOU; ASR and CERTNA may extend the term of the  
11 MOU pursuant to an executed amendment; and

12 WHEREAS, ASR and CERTNA extended the term of the MOU by three years to  
13 January 10, 2022, through Amendment No. 1 to the MOU, dated as of August 24, 2018; and

14 WHEREAS, The rights and responsibilities established in the MOU are intended to  
15 assure the continuing security and lawful operation of the CERTNA AB 578 System under  
16 Government Code, Sections 27390 et seq. and applicable regulations; and

17 WHEREAS, Amendment No. 2 will update the annual costs per title based on the tier  
18 pricing plan in Appendix B; and

19 WHEREAS, Amendment No. 2 will extend the term of the MOU by an additional 13  
20 years, from a retroactive start date of January 10, 2022; now, therefore, be it

21 RESOLVED, That the Board of Supervisors authorizes the Office of the Assessor-  
22 Recorder to execute Amendment No. 2 to the MOU with CERTNA for AB 578 electronic  
23 recordation implementation; increasing the MOU duration by extending the existing MOU term  
24 by 13 years from January 10, 2022, for a total duration of 19 years of January 11, 2016,  
25 through January 10, 2035; and, be it

1           FURTHER RESOLVED, That within 30 days of the MOU being fully executed by all  
2 parties, the Office of the Assessor-Recorder shall provide the final MOU to the Clerk of the  
3 Board for inclusion into the official file.



# City and County of San Francisco

## Tails

## Resolution

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 250223

**Date Passed:** May 13, 2025

Resolution authorizing the Office of the Assessor-Recorder to execute Amendment No. 2 of the Memorandum of Understanding (MOU) with the California Electronic Recording Transaction Network Authority for AB 578 Electronic Recordation Implementation for recordation of digitized electronic records and certain digital electronic records; updating the annual costs per title based on the tier pricing plan; and extending the existing MOU term by 13 years from January 10, 2022, for a total duration of 19 years from January 11, 2016, through January 10, 2035.


May 01, 2025 Government Audit and Oversight Committee - RECOMMENDED


May 13, 2025 Board of Supervisors - ADOPTED

Ayes: 10 - Chan, Chen, Dorsey, Engardio, Fielder, Mahmood, Melgar, Sauter, Sherrill and Walton  
Excused: 1 - Mandelman

File No. 250223

I hereby certify that the foregoing  
Resolution was ADOPTED on 5/13/2025 by  
the Board of Supervisors of the City and  
County of San Francisco.

  
Angela Calvillo  
Clerk of the Board

  
Daniel Lurie  
Mayor

MAY 16, 2025  
Date Approved