Resolution authorizing the Clerk of the Board to amend the Budget and Legislative Analyst Services contract to exercise an option to extend the term through December 31, 2019 and to enact a 2.25% cost-of-living adjustment effective July 1, 2017, increasing the total contract amount by $4,471,947 for a total amount not to exceed $12,889,420 for the period of January 1, 2014, through December 31, 2019.

WHEREAS, Under Charter, Section 2.117, the Board of Supervisors shall appoint and may remove a Budget Analyst and such appointment shall be made solely on the basis of qualifications by education, training and experience for the position to be filled; and

WHEREAS, Through a Request for Proposal (RFP) issued on May 24, 2013, the City and County of San Francisco (City) selected Harvey M. Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, A Joint Venture (Contractor) as the highest qualified scorer pursuant to the RFP and the Agreement was made on December 19, 2013 between the City and the Contractor for budget and legislative analyst services; and

WHEREAS, The Agreement will terminate without penalty, liability or expense of any kind to City at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year; and

WHEREAS, The term of the contract is from January 1, 2014 to December 31, 2017 with two options to renew the contract, each for an additional two-year term; and

WHEREAS, The Board of Supervisors wishes to exercise the first of two options to renew the contract for two years, thereby extending the term of the Agreement from January 1, 2018 through December 31, 2019, resulting in the total contract anticipated expenditures to exceed $10,000,000; and
WHEREAS, Charter, Section 9.118(b) "Contract and Lease Limitations" requires the Board of Supervisors to approve any contract estimated to exceed $10,000,000 in anticipated expenditures or amendments exceeding $500,000 by resolution; and

WHEREAS, The compensation provision of the contract states that the contract shall not exceed $2,000,000 per year unless the Board of Supervisors adopts a motion enacting a cost of living adjustment (COLA); and

WHEREAS, The Board of Supervisors adopted Motion M14-154 to approve a 3.00% COLA in FY2014-15 increasing the base contract amount to not to exceed $2,060,000 per year, adopted Motion No. M15-0116 approve a 3.25% COLA in FY2015-16 increasing the base contract amount to not to exceed $2,126,950, and adopted Motion No. M16-096 to approve a 2.25% COLA in FY2016-17 increasing the base contract amount to not to exceed $2,174,806; and

WHEREAS, The Board of Supervisors wishes to enact a 2.25% COLA effective July 1, 2017 resulting in a new base contract amount not to exceed $2,223,740 in FY2017-18; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby authorizes the Clerk of the Board to extend the term of the agreement from January 1, 2018, through December 31, 2019, increasing the total contract amount not to exceed $12,889,420; and, be it

RESOLVED, That the Board of Supervisors enacts a 2.25% COLA to the contract effective July 1, 2017, resulting in a new base contract amount of $2,223,740, an increase of $48,933 in FY2017-18 and; be it

FURTHER RESOLVED, That the Board of Supervisors directs the Clerk of the Board to take all necessary administrative actions to amend the contract accordingly and to include the cost of the contract associated with this Amendment in the Department of the Board of Supervisors' FY2017-18 and FY2018-19 proposed budget.
Resolution authorizing the Clerk of the Board to amend the Budget and Legislative Analyst Services contract to exercise an option to extend the term through December 31, 2019 and to enact a 2.25% cost-of-living adjustment effective July 1, 2017, increasing the total contract amount by $4,471,947 for a total amount not to exceed $12,889,420 for the period of January 1, 2014, through December 31, 2019.

June 21, 2017 Budget and Finance Committee - RECOMMENDED

June 27, 2017 Board of Supervisors - ADOPTED
Ayes: 11 - Breed, Cohen, Farrell, Fewer, Kim, Peskin, Ronen, Safai, Sheehy, Tang and Yee

File No. 170632

I hereby certify that the foregoing Resolution was ADOPTED on 6/27/2017 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor

Date Approved