

1 [Contract Amendment - Wausau Financial Systems, Inc. - Software License and Support
2 Agreement - Not to Exceed \$11,188,396]

3 **Resolution authorizing the Office of the Treasurer & Tax Collector to amend a**
4 **software license and support contract with Wausau Financial Systems, Inc., to**
5 **extend the contract term for an additional ten years and to increase the contract**
6 **amount by \$4,178,216 for a total amount not to exceed \$11,188,396 to commence**
7 **upon Board of Supervisors and Mayoral approval for the total period of June 27,**
8 **2011, through June 26, 2031.**

9
10 WHEREAS, Charter, Section 9.118(b), requires the Board of Supervisors to approve
11 by resolution contracts estimated to exceed \$10,000,000 or with a term exceeding ten
12 years; and

13 WHEREAS, Wausau has provided to the Office of the Treasurer and Tax Collector
14 (TTX) with software and support to enable City and County of San Francisco (CCSF)
15 departments and agencies to process payments generating \$16.4 billion in revenue from
16 over four million transactions from Fiscal Year 2018 to Fiscal Year 2021; and

17 WHEREAS, Software provided by Wausau processes all mailed payments related to
18 CCSF Property Tax, Gross Receipts Tax, Payroll Expense Tax, Administrative Office Tax,
19 Commercial Rents Tax, Transient Occupancy Tax, Parking Tax, and Utility Users Tax; and

20 WHEREAS, Software provided by Wausau processes all mailed payments related to
21 Unified License Fees, Business Registration Fees, Public Utilities Commission (PUC) water
22 bills, Metropolitan Transportation Authority (MTA) citations, Animal Care and Control (ACC)
23 licenses, Department of Public Health (DPH) food permits and Healthy Housing Program,
24 and Cannabis permits; and

1 WHEREAS, Products licensed through this contract have allowed multiple
2 departments to move to paperless record keeping including TTX, Office of Assessor-
3 Recorder, Entertainment Commission, PUC, DPH, and MTA; and

4 WHEREAS, Wausau provides point of sale hardware such as cash registers for in-
5 person payment processing at City Hall and Department of Building Inspection and all
6 associated maintenance; and

7 WHEREAS, The contract extension provides a reserve of hours allowing TTX
8 flexibility to add new tax types, conduct upgrades and further automate payment
9 processing; and

10 WHEREAS, TTX has previously contracted with Wausau to provide the software
11 and support contract; and

12 WHEREAS, TTX wishes to extend for an additional ten years the software license
13 and support contract; and

14 WHEREAS, The contract in substantially final form is on file with the Clerk of the
15 Board of Supervisors in File No. 210412; now, therefore, be it

16 RESOLVED, That the Board of Supervisors authorizes the Office of the Treasurer &
17 Tax Collector and Wausau Financial Systems, Inc. to execute an amended software
18 license and support contract, to extend the contract term for an additional ten years, and to
19 increase the contract amount by \$4,178,216 for a total amount not to exceed \$11,188,396
20 to commence upon Board of Supervisors and Mayoral approval for the total period of June
21 27, 2011, through June 26, 2031; and, be it

22 FURTHER RESOLVED, That within 30 days of the contract being fully executed by
23 all parties, the Purchaser, the Office of the Treasurer & Tax Collector shall provide the final
24 contracts to the Clerk of the Board for inclusion into the official file.



City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails Resolution

File Number: 210412

Date Passed: June 15, 2021

Resolution authorizing the Office of the Treasurer & Tax Collector to amend a software license and support contract with Wausau Financial Systems, Inc., to extend the contract term for an additional ten years and to increase the contract amount by \$4,178,216 for a total amount not to exceed \$11,188,396 to commence upon Board of Supervisors and Mayoral approval for the total period of June 27, 2011, through June 26, 2031.

June 09, 2021 Budget and Finance Committee - RECOMMENDED

June 15, 2021 Board of Supervisors - ADOPTED

Ayes: 10 - Chan, Haney, Mandelman, Mar, Peskin, Preston, Ronen, Safai, Stefani and Walton

Excused: 1 - Melgar

File No. 210412

I hereby certify that the foregoing Resolution was ADOPTED on 6/15/2021 by the Board of Supervisors of the City and County of San Francisco.



Angela Calvillo
Clerk of the Board



London N. Breed
Mayor

6/25/2021

Date Approved