Resolution authorizing the Clerk of the Board to amend the Budget and Legislative Analyst Services contract to enact a 3.2% cost-of-living adjustment (COLA) effective July 1, 2019, and to exercise a final option to extend the term for two years through December 31, 2021, increasing the total contract amount by $5,016,694 including the estimated future COLA for a total amount not to exceed $17,906,114 for the period of January 1, 2014, through December 31, 2021.

WHEREAS, Under Charter, Section 2.117, the Board of Supervisors shall appoint and may remove a Budget Analyst and such appointment shall be made solely on the basis of qualifications by education, training and experience for the position to be filled; and

WHEREAS, Through a Request for Proposal (RFP) issued on May 24, 2013, the City and County of San Francisco (City) selected Budget and Legislative Analyst, Joint Venture and the Agreement was made for the term from January 1, 2014, to December 31, 2017, with two options to extend the term for additional two years each; and

WHEREAS, The contract for Budget and Legislative Analyst Services allows the contractor to request a cost-of-living adjustment (COLA) to their billing rates at least 60 days in advance of each January 1 anniversary date of the contract; and

WHEREAS, The Budget Analyst Joint Venture submitted a request for a 3.2% COLA to their contract, to be effectuated as of July 1, 2019; and

WHEREAS, The current term of the contract is from January 1, 2014 to December 31, 2019 with one final option to renew the contract for an additional two-year term from January 1, 2020, through December 31, 2021; and
WHEREAS, Charter, Section 9.11(h) "Contract and Lease Limitations" requires the 
Board of Supervisors to approve any contract estimated to exceed $10,000,000 in anticipated 
expenditure or amendments exceeding $500,000 by resolution; now, therefore, be it 
RESOLVED, That the Board of Supervisors enacts a 3.2% COLA to the contract 
effective July 1, 2019, resulting in a new base contract amount of $2,363,745, an increase of 
$73,294 in FY2019-2020 and; be it 
RESOLVED, That the Board of Supervisors hereby authorizes the Clerk of the Board to 
extend the term of the agreement from January 1, 2020, through December 31, 2021, 
increasing the total contract amount by $5,016,694, including the estimated future COLA of 
3.2% each subsequent year, not to exceed $17,906,114 for the period of January 1, 2014, 
through December 31, 2021; and, be it 
FURTHER RESOLVED, That the Board of Supervisors directs the Clerk of the Board 
to take all necessary administrative actions to amend the contract accordingly and to include 
the cost of the contract associated with this Amendment in the Department of the Board of 
Supervisors' FY2019-2020 and FY2020-2021 proposed budget.
Resolution authorizing the Clerk of the Board to amend the Budget and Legislative Analyst Services contract to enact a 3.2% cost-of-living adjustment (COLA) effective July 1, 2019, and to exercise a final option to extend the term for two years through December 31, 2021, increasing the total contract amount by $5,016,694 including the estimated future COLA for a total amount not to exceed $17,906,114 for the period of January 1, 2014, through December 31, 2021.

June 12, 2019 Budget and Finance Committee - RECOMMENDED

July 16, 2019 Board of Supervisors - ADOPTED

Ayes: 10 - Brown, Fewer, Haney, Mandelman, Peskin, Ronen, Safai, Stefani, Walton and Yee

Excused: 1 - Mar

File No. 190592

I hereby certify that the foregoing Resolution was ADOPTED on 7/16/2019 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

London N. Breed
Mayor