

1 [Contract - Intercare Holdings Insurance Services, Inc. - Workers' Compensation Third Party
2 Administrator Services - \$33,771,962]

3 **Resolution authorizing the Municipal Transportation Agency to execute an agreement**
4 **with Intercare Holdings Insurance Services, Inc. for Workers' Compensation Third**
5 **Party Administrator services for an amount not to exceed \$33,771,962 for a three-year**
6 **base term from November 1, 2022, through October 31, 2025, and two three-year**
7 **options to extend, with said options to be exercised by the Municipal Transportation**
8 **Agency without further approval of the Board of Supervisors; and where applicable,**
9 **affirming the Planning Department's determination under the California Environmental**
10 **Quality Act.**

11
12 WHEREAS, State law requires the Municipal Transportation Agency (SFMTA), as an
13 employer, to provide workers compensation benefits, comprising short-term and long-term
14 medical treatment, temporary and permanent disability, and other statutory benefits to injured
15 SFMTA employees; and

16 WHEREAS, The SFMTA assumed responsibility for managing its workers'
17 compensation claims on July 1, 2000, as authorized by Charter, Section 8A.104(c); and

18 WHEREAS, The SFMTA and City's Department of Human Resources (DHR) issued a
19 joint Request for Proposals on May 4, 2022, for separate contracts for workers' compensation
20 claims administration services; and

21 WHEREAS, The SFMTA and DHR received proposals from three proposers:
22 Innovative Claim Solutions; Tristar; and Intercare Holdings Insurance Services, Inc.
23 (Intercare); and

24 WHEREAS, The SFMTA and DHR determined that Innovative Claim Solutions'
25 proposal was not responsive to RFP requirements concerning account handling certifications

1 and documentation concerning the experience and qualifications of its claims management
2 personnel, and its proposal therefore was not evaluated; and

3 WHEREAS, A selection panel of persons with significant experience and expertise in
4 workers' compensation claims management evaluated the remaining two proposals and
5 ranked Intercare's proposal the highest; and

6 WHEREAS, On July 18, 2022, the Civil Service Commission authorized the SFMTA to
7 contract out workers compensation claims management services, Notice of Action for
8 Personal Service Contract Number 48002 – 21/22; and

9 WHEREAS, On September 13, 2022, the SFMTA, under authority delegated by the
10 Planning Department, determined that the Workers' Compensation Claims Administration
11 Services Agreement is not a "project" under the California Environmental Quality Act (CEQA)
12 pursuant to Title 14 of the California Code of Regulations, Sections 15060(c) and 15378(b),
13 and a copy of the CEQA determination is on file with the Secretary to the SFMTA Board of
14 Directors and is incorporated herein by reference; and

15 WHEREAS, The contract amount exceeds \$10,000,000, therefore the contract is
16 subject to Board of Supervisors' approval, in accordance with Charter, Section 9.118(b); now,
17 therefore, be it

18 RESOLVED, That the Board of Supervisors approves Contract No. SFMTA-2022-31
19 with Intercare Holdings Insurance Services, Inc., to provide workers' compensation claims
20 administration services for a contract amount not to exceed \$33,771,962 for a three-year base
21 term and two options of three-years each to extend the term for a total term of nine years, said
22 options to be exercised by the Municipal Transportation Agency without further approval of the
23 Board of Supervisors; and, be it

1 FURTHER RESOLVED, That within thirty (30) days of the agreement being fully
2 executed by all parties, the Municipal Transportation Agency shall provide the final agreement
3 to the Clerk of the Board for inclusion into the official file.

4 n:\ptclas2022\1000469\01630201.docx

5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25



City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails
Resolution

File Number: 221059

Date Passed: November 08, 2022

Resolution authorizing the Municipal Transportation Agency to execute an agreement with Intercare Holdings Insurance Services, Inc. for Workers' Compensation Third Party Administrator services for an amount not to exceed \$33,771,962 for a three-year base term from November 1, 2022, through October 31, 2025, and two three-year options to extend, with said options to be exercised by the Municipal Transportation Agency without further approval of the Board of Supervisors; and where applicable, affirming the Planning Department's determination under the California Environmental Quality Act.

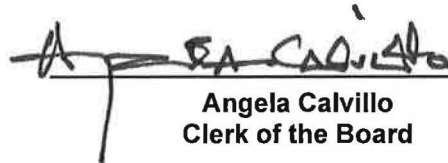
November 02, 2022 Budget and Finance Committee - RECOMMENDED

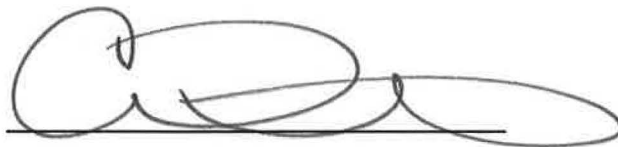
November 08, 2022 Board of Supervisors - ADOPTED

Ayes: 11 - Chan, Dorsey, Mandelman, Mar, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

File No. 221059

I hereby certify that the foregoing Resolution was ADOPTED on 11/8/2022 by the Board of Supervisors of the City and County of San Francisco.


Angela Calvillo
Clerk of the Board


London N. Breed
Mayor

11/17/22
Date Approved