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1. Call to Order and Roll Call

   Seat 1  Holly Kaufman, Co-Chair (Holdover status)
   Seat 2  Kevin Cheng (Holdover status)
   Seat 3  Robert Leshner, Co-Chair
   Seat 4  Tim Cronin
   Seat 5  Travis George, Vice Chair
   Seat 6  Christina Tang
   Seat 7  Jennifer Millman

2. Agenda Changes

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

4. San Francisco Public Utilities Commission (SFPUC) Staff Report: Water System Improvement Program (WSIP) Updates (Discussion)

5. San Francisco Public Utilities Commission (SFPUC) Staff Report: Mountain Tunnel Update (Discussion)

6. City Services Auditor Staff Report: Consultant Pool Presentation (Discussion)
7. **Committee Discussion:** Draft Certification for Bond Compliance *(Discussion)*

8. **Committee Discussion:** RBOC Site Visit *(Discussion)*

9. **Approval of Minutes:** June 12, 2017, Meeting Minutes *(Discussion and Action)* *(Attachment)*

10. **Announcements, Comments, Questions, and Future Agenda Items**

    **July 24, 2017**
    1. WSIP update - staff report
    2. Mountain Tunnel Update

    **August 7, 2017**
    1. Half day site visit – Calaveras Dam

    **September 18, 2017**
    1. SSIP Update
    2. Follow-up May discussion on avoiding major costs overruns and consultant pool info
    3. Green infrastructure – delivery methods
    4. Review RBOC account/budget
    5. Green infrastructure – delivery methods

    **October 16, 2017**
    1. WSIP update
    2. Seminar on capital planning
    3. Calaveras Dam – deep dive
    4. RBOC Succession Planning
    5. Bond spending – debt certification by bond series and finalizing draft certification to be included in annual report
    6. Annual Report Draft

    **November 6, 2017**
    1. Tentative site visit – Southeast Wastewater Treatment Plant
    2. SSIP update

    **December 11, 2017**
    1. Clean Power/Power Enterprise presentation

11. **Adjournment**
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1. Call to Order and Roll Call

   Seat 1  Holly Kaufman, Co-Chair (Holdover status)
   Seat 2  Kevin Cheng (Holdover status)
   Seat 3  Robert Leshner, Co-Chair
   Seat 4  Tim Cronin
   Seat 5  Travis George, Vice Chair
   Seat 6  Christina Tang
   Seat 7  Jennifer Millman

Co-Chair Leshner called the meeting to order at 9:04 a.m. On the call of the roll, Co-Chair Leshner, Vice Chair George, and Members Cronin and Millman were noted present. Co-Chair Kaufman and Member Cheng were noted not present.

Member Tang was noted present at 9:41 a.m.

2. Agenda Changes

   There were no agenda changes.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC’s jurisdiction but are not on today’s agenda.

   Public Comment. Speakers: There were none.
4. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Sewer System Improvement Program (SSIP) Updates

Karen Kubick, Director of Sewer System Improvement Program (SFPUC); provided an update of the SSIP, including program status; timeline; cost development history; review of 2012 Commission-endorsed budget; prioritization and refinement process; 2016 program baseline; current overall budget; current cost development efforts; and achievements. Richard Morales, Debt Manager, and Mike Brown (SFPUC); provided information and responded to questions raised throughout the hearing matter.

*Public Comment. Speakers: There were none.*

5. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Debt Management Policies and Procedures, Including Green Bonds

Richard Morales, Debt Manager, and Mike Brown (SFPUC); provided an overview of debt management policies and procedures; a progress report; a proposed policies update; and green bonds policies and procedures update.

Mark Blake, Deputy City Attorney; joined in the discussion and provided information relating to the hearing matter.

*Public Comment. Speakers: There were none.*

6. **City Services Auditor Staff Report:** Consultant Pool Presentation

Mike Brown and Lenore Koutney (SFPUC); provided information and answered questions raised throughout the discussion. Mark Blake, Deputy City Attorney; joined in the discussion and provided information relating to the hearing matter.

*Public Comment. Speakers: There were none.*

By unanimous consent, the Committee CONTINUED this hearing to the July 24, 2017, RBOC meeting.

7. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Environmental Justice Update, Including Policy and Checklist

Yolanda Manzone, Acting Director of Community Benefits (SFPUC); provided an update on the SFPUC Environmental Justice (EJ) policy, as well as an EJ checklist, and answered questions raised throughout the discussion. Mark Blake, Deputy City Attorney; joined in the discussion and provided information relating to the hearing matter.

*Public Comment. Speakers: There were none.*

8. **Committee Discussion:** Review RBOC Account and Budget; Preview of Debt Certification by Bond Series
Mike Brown (SFPUC); provided information and answered questions raised throughout the discussion. Mark Blake, Deputy City Attorney; joined in the discussion and provided information relating to the hearing matter.

Public Comment. Speakers: There were none.

9. **Committee Discussion:** RBOC Site Visit

Mike Brown (SFPUC); provided information and answered questions raised throughout the discussion.

Public Comment. Speakers: There were none.

By unanimous consent, the Committee requested a site visit of the Calaveras Dam for the August 7, 2017, meeting. Further, the Committee requested a tentative site visit of the Southeast Wastewater Treatment Plant for the November 6, 2017, meeting.

10. **Approval of Minutes: May 8, 2017, Meeting Minutes**

Public Comment. Speakers: There were none.

Co-Chair Leshner, seconded by Member Cronin, moved to APPROVE the May 8, 2017, Meeting Minutes. The motion carried by the following vote:
   Ayes: 5 – Cronin, George, Leshner, Millman, and Tang
   Absent: 2 – Cheng, Kaufman

11. **Announcements, Comments, Questions, and Tentative Future Agenda Items**

Public Comment. Speakers: There were none.

**July 24, 2017**
1. WSIP update - staff report
2. Green infrastructure – delivery methods
3. Mountain Tunnel Update
4. City Services Auditor Staff Report: Consultant Pool Presentation
5. Draft Certification for Bond compliance
6. Potential Future Audits

**August 7, 2017**
1. Half day site visit – Calaveras Dam

**September 18, 2017**
1. SSIP Update
2. Follow up to May discussion on avoiding major costs overruns and consultant pool info
3. Review RBOC account/budget
4. Green infrastructure – delivery methods – follow up

**October 16, 2017**
1. WSIP update
2. Seminar on capital planning
3. Calaveras Dam – deep dive
4. RBOC Succession Planning
5. Bond spending – debt certification by bond series and finalizing draft certification to be included in annual report
6. Annual Report – First Draft

**November 6, 2017**
1. Tentative site visit – Southeast Wastewater Treatment Plant
2. SSIP update

**December 11, 2017**
1. Clean Power/Power Enterprise presentation

12. **Adjournment**

*There being no further business, the meeting adjourned at 11:13 a.m.*

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.
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