



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor
Yosemite Conference Room
San Francisco, CA 94102

September 17, 2018 - 9:00 AM

Regular Meeting

Mission: The Revenue Bond Oversight Committee (RBOC) monitors the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC provides independent oversight to ensure transparency and accountability. The RBOC's goal is to ensure that SFPUC revenue bond proceeds are spent for their intended purposes in accordance with legislative authorization and other applicable laws.

1. Call to Order and Roll Call

Members:

Seat 1	Vacant
Seat 2	Kevin Cheng
Seat 3	Robert Leshner, Co-Chair
Seat 4	Tim Cronin
Seat 5	Travis George, Co-Chair
Seat 6	Christina Tang, Vice Chair
Seat 7	Jennifer Millman

Chair Leshner called the meeting to order at 9:05 a.m. On the call of the roll, Co-Chair Leshner, Vice-Chair Tang, and Members Cheng, Cronin and Millman were noted present. Co-Chair George was noted absent.

2. Agenda Changes

There were no agenda changes.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Speakers:

None.

4. **SFPUC Staff Report:** Water System Improvement Program (WSIP) Financing Expenses.

Richard Morales and Mike Brown (SFPUC) provided an update on the Water System Improvement Program’s Financing Expenses and responded to questions from the Committee.

Public Comment:
None.

There were no actions taken.

5. **SFPUC Staff Report: Financial impact of disasters on capital plan.**

Richard Morales and Mike Brown (SFPUC) provided a report on the financial impacts of disasters on the SFPUC’s capital plan and responded to questions from the Committee.

Public Comment:
None.

There were no actions taken.

6. **RBOC: Review of RBOC audit topics, previous RBOC Request for Quote, process/procedures for hiring an auditor, and review of the possibility of obtaining a third party contract administrator.**

Mike Brown (SFPUC) provided an update on the possibility of obtaining a third party contract administrator and responded to questions from the Committee.

Member Cronin requested that the SFPUC clarify the scope of work the City Services Auditor can provide and whether or not they are able to assist with the drafting of the scope of work.

Co-Chair Leshner volunteered to contact the City Services Auditor to discuss potential future contracts and to report back to the RBOC.

Co-Chair Lesner, seconded by Member Cronin, moved to continue the matter to the next meeting of the RBOC.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: 5 – Cheng, Leshner, Cronin, Tang, Millman
Noes: 0 – none
Absent: 1 - George

7. **RBOC: Charter Sunset Date Extension and Planning.**

Mike Brown (SFPUC) provided an update on a SFPUC proposed motion to support the RBOC’s request to the Board of Supervisors to extend the RBOC’s sunset date and responded to questions from the Committee.

Upon discussion the RBOC stated that the RBOC’s current sunset date is January 1, 2019, and suggested that their sunset date should be extended to the anticipate conclusion date of the Water System Improvement Project and the Sewer System Improvement Project.

Co-Chair Leshner, seconded by Member Tang, moved to authorize the SFPUC to submit an Ordinance extending the sunset date of the RBOC to the Board of Supervisors.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: 5 – Cheng, Leshner, Cronin, Tang, Millman
Noes: 0 – none
Absent: 1 - George

8. **Approval of Minutes:** August 13, 2018, Meeting Minutes.

Member George requested that Item No. 8 be amended to replace ‘reasonable’ with ‘reasonably’.

Member George, seconded by Member Millman, moved to approve the RBOC’s August 13, 2018, minutes as amended.

Public Comment:
None.

The motion PASSED by the following vote:

Ayes: 5 - Cheng, Leshner, Cronin, Tang, Millman
Noes: 0 - none
Absent: 1 - George

9. **Announcements, Comments, Questions, and Future Agenda Items.**

October 15, 2018

1. To be determined.
2. RBOC: Review of RBOC audit topics, previous RBOC Request for Quote, process/procedures for hiring an auditor, and review of the possibility of obtaining a third party contract administrator.
3. SFPUC Staff Report: Sewer System Improvement Program (SSIP) – Quarterly Report Update.
4. RBOC: Revenue Bond Oversight Committee Annual Report.
5. RBOC: Revenue Bond Oversight Committee 2019 Meeting Schedule.

November 26, 2018

1. SFPUC Staff Report: Mountain Tunnel update.
2. SFPUC Staff Report: Water System Improvement Program (WSIP) Quarterly Report and Calaveras Dam Update.

December 17, 2018

1. SFPUC Staff Report: Power Enterprises impacted by Proposition A.

January, 2019

1. RBOC: Development of 2019 Strategic Issues, Work Plan and Schedule.

Pending Issues:

1. SFPUC Staff Report: Stormwater Management System Ordinance and Green Infrastructure
2. San Francisco Public Utilities Commission (SFPUC) Staff Report: Clean Power SF financing options
3. RBOC: Acquiring consultant to examine expected performance of complete projects.
4. SFPUC Staff Report: Environmental Justice
5. SFPUC Staff Report: Capital Program not related to the WSIP or the SSIP.

10. **Adjournment**

There being no further business, the meeting adjourned at 10:28 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

Approved by the RBOC: 10/15/18