



PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE CITY AND COUNTY OF SAN FRANCISCO MINUTES

Southeast Wastewater Treatment Plant
750 Phelps Street, Building 930, Conference Room
San Francisco, CA 94124

November 6, 2017 - 9:00 AM

Regular Meeting

Mission: The purpose of the Revenue Bond Oversight Committee (RBOC) is to monitor the expenditure of revenue bond proceeds related to the repair, replacement, upgrade and expansion of the SFPUC's water, power and sewer infrastructure. The RBOC's goal is to ensure that specific SFPUC revenue bond proceeds are spent appropriately and according to authorization and applicable laws. The RBOC provides oversight to ensure transparency and accountability in connection with expenditure of the proceeds. The public is welcome to attend RBOC meetings and provide input.

1. Call to Order and Roll Call

Members:

Seat 1 Holly Kaufman, Co-Chair (*Holdover status*)
Seat 2 Kevin Cheng (*Holdover status*)
Seat 3 Robert Leshner, Co-Chair
Seat 4 Tim Cronin
Seat 5 Travis George, Vice Chair
Seat 6 Christina Tang
Seat 7 Jennifer Millman

Co-Chair Kaufman called the meeting to order at 9:05 a.m. On the call of the roll, Co-Chairs Kaufman and Leshner and Members Cronin, George, Tang and Millman were noted present. Member Cheng was noted absent. There was a quorum.

2. Agenda Changes

There were no agenda changes.

3. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction but are not on today's agenda.

Speakers:

None.

4. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Sewer Improvement Project (SSIP) update and implementation of “lessons learned” from previous projects.

Karen Kubick, Director of Sewer System Improvement Program (SSIP) provided an update of SSIP. Ms. Kubick provided an update on the Southeast Treatment Plant upgrade, the Headworks Facilities project and biodigester facilities. Ms. Kubick provided an update on local hiring for SSIP projects. David Gray (SFPUC) provided an overview of SFPUC’s work on Environmental Justice. Andy Clark (SFPUC) provided a history of San Francisco’s sewer system and sewer treatment operations.

Public Comment:
None.

No actions taken.

5. **San Francisco Public Utilities Commission (SFPUC) Staff Report:** Green Infrastructure and Flooding.

Stephanie Harrison (SFPUC) provided an overview of SFPUC Green Infrastructure projects and issues related to flood resistance, storm water management and cost to address flooding in San Francisco. Ms. Harrison provided updates on potential projects and their costs to alleviate flooding problems in certain areas of San Francisco.

Public Comment:
None.

No actions taken.

6. **RBOC: Review of the Draft Annual Report and the 2018/2019 meeting schedule.**

The RBOC reviewed the draft annual report and requested that members review the draft and provide recommendations and/or amendments to the Clerk by Monday, November 13, 2017.

Public Comment:
None.

No actions taken.

7. **Approval of Minutes:** October 16, 2017, Meeting Minutes.

The RBOC reviewed the draft October 16, 2017, meeting minutes.

Co-Chair Kaufman, seconded by Member Cronin, moved to approve the October 16, 2017, meeting minutes.

Public Comment:
None.

The motion PASSED without objection with Member Cheng being absent.

8. Announcements, Comments, Questions, and Future Agenda Items

December 11, 2017

1. SFPUC Staff Report: Clean Power SF financing options
2. SFPUC Staff Report: Bond spending – debt certification by bond series and finalizing draft certification to be included in annual report
3. SFPUC Staff Report: Status of Natural Resources Accounting and the value to the ecosystem. (example: Hetch Hetchy project)
4. RBOC: Account management policy - fund balance
5. RBOC Follow-up and review - Avoiding cost overruns and review of the Controller’s consultant pool.
6. RBOC Development of topics for the Strategic Planning Oversight meeting and 2018/2019 meeting schedule.
7. RBOC: Finalize Annual Report

January 22, 2018

1. Annual RBOC Strategic Planning Meeting
 - a. Succession Planning (member recruitment/appointment and extension of the RBOC)
 - b. RBOC Follow-up and review - Avoiding cost overruns and review of the Controller’s consultant pool.

February 2018

1. SFPUC Staff Report: Re-baselining and SSIP Phase 2 updates
2. SFPUC Staff Report: Bond capacity for PUC financing structure for capital programs (“What goes into the Water and Sewer bill?”)

March 2018

1. None to date
2. SFPUC Staff Report: Capital Planning (Presenter: Charles Perl (SFPUC))

Pending Issues:

- Extension of the sunset date for the RBOC
- SFPUC Staff Report: Stormwater Management System Ordinance and Green Infrastructure

The RBOC review and amended their future meeting scheduled Richard Morales, Debt Manager, SFPUC, request clarification of the issues to be discussed regarding Clean Power SF. Mr. Morales stated that the planned date for selling SSIP bonds is November 30, 2017.

9. **Adjournment and Revenue Bond Oversight Committee site tour of the Southeast Wastewater Treatment Plant**

There being no further business, the meeting adjourned at 11:06 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Revenue Bond Oversight Committee on the matters stated but not necessarily in the chronological sequence in which the matters were taken up.

The November 6, 2017, RBOC meeting was adopted on December 11, 2017.